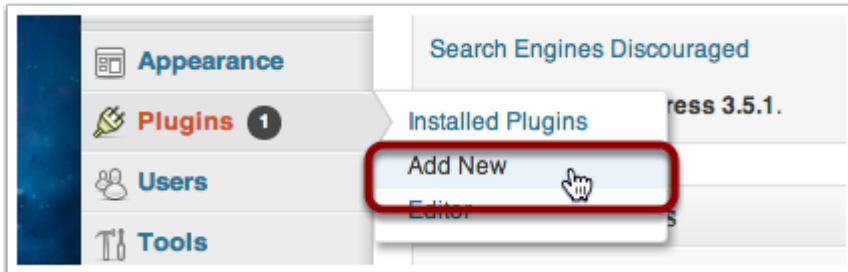


# Great Fonts User Guide

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## Installing A Plugin

To install a plugin, go to Plugins >> Add New



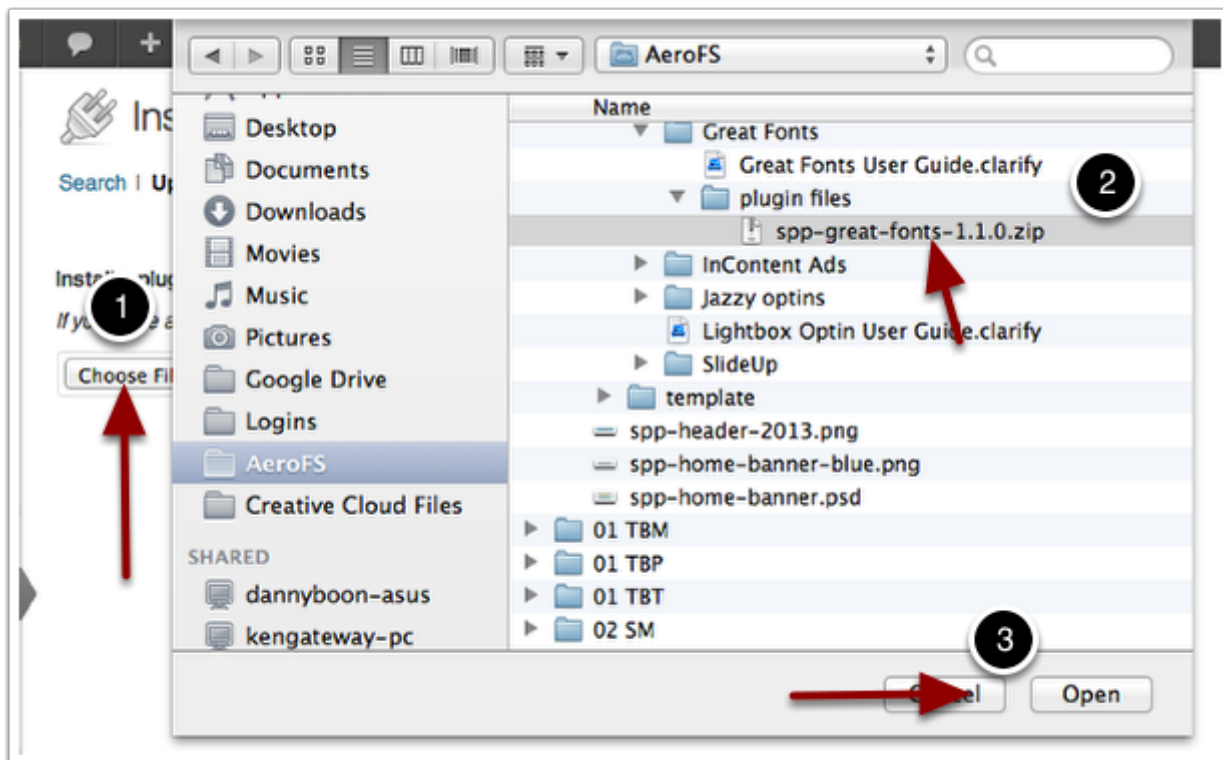
## Upload plugin

Click Upload



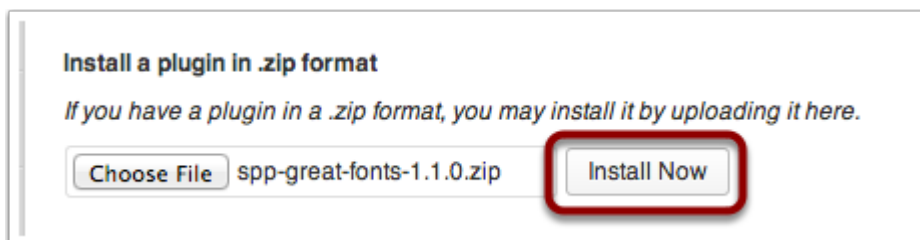
## Choose Upload File

1. Click Choose File
2. Locate the zipped file of the plugin you'd like to install
3. Click Open



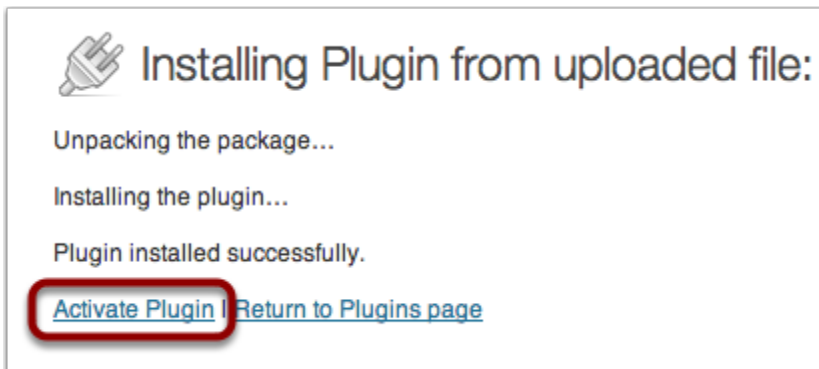
## Install The Plugin

Click Install Now



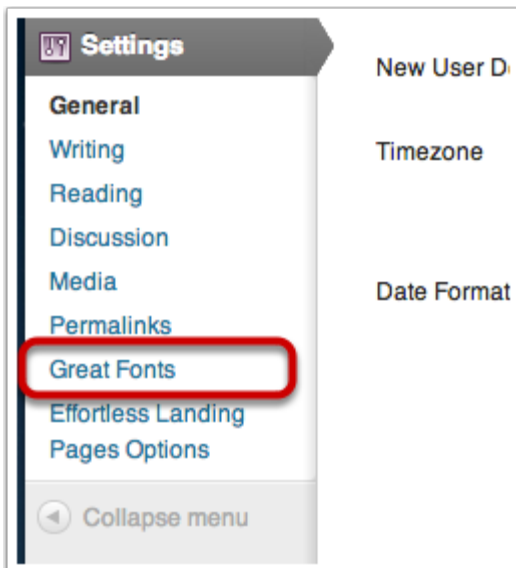
## Activate The Plugin

After successfully unpacking and installing the plugin, click *Activate Plugin*.



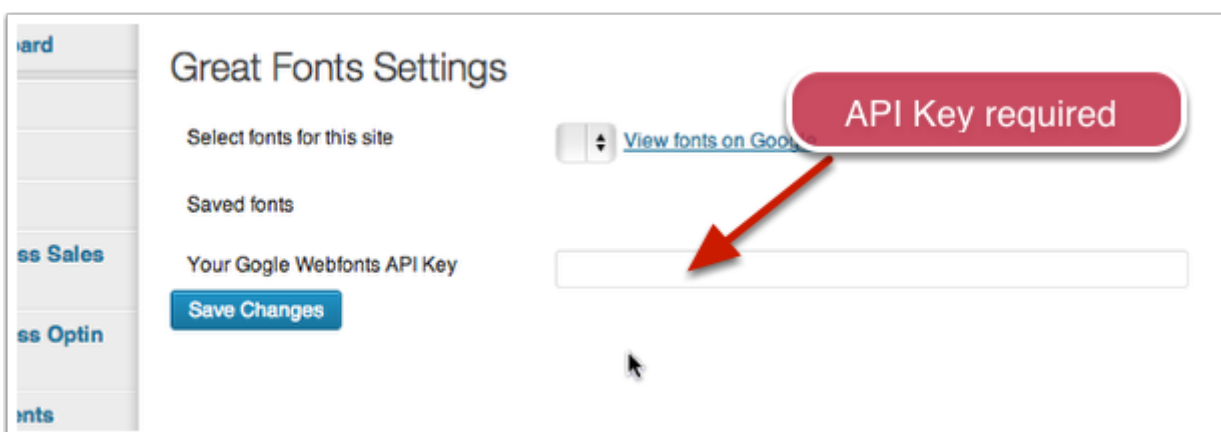
## Great Fonts Settings

After installing the plugin, there will be a new link under Settings. Click that.



## Great Fonts API Requirement

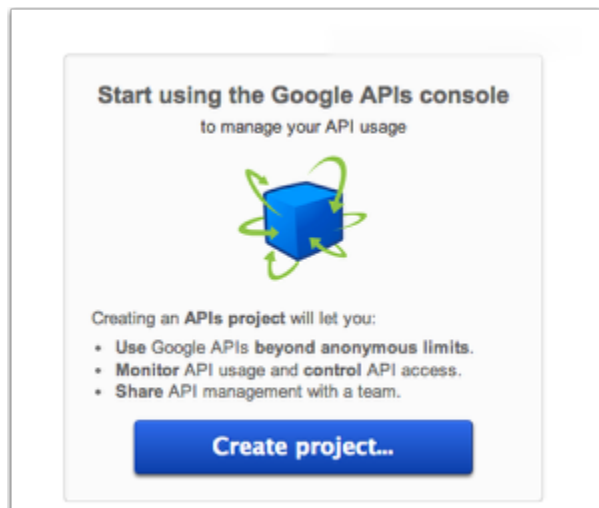
In order for the plugin to work, we need an API key to use Google fonts. We will go through the steps to obtain this next.



## Google APIs Console

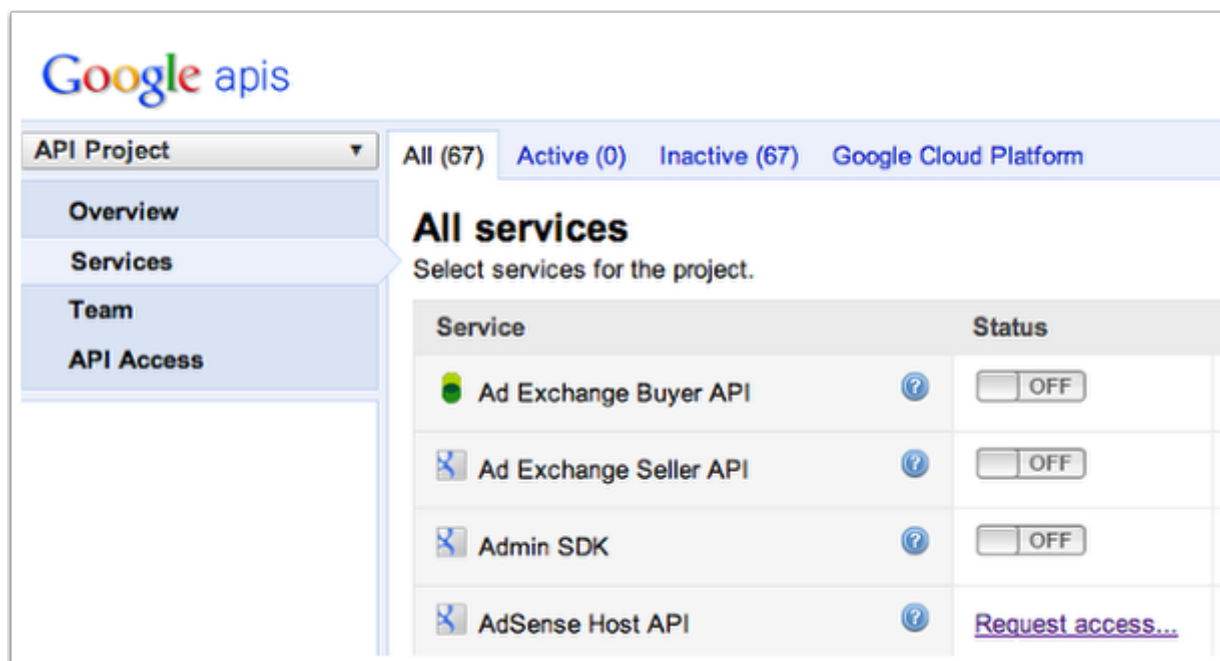
Go to the Google APIs Console at <https://code.google.com/apis/console>

If you have never visited this area before, click Create project. If you have created Google API Projects before, you can skip to the next step. Note, this may look different when you view it since Google is in the process of updating this.



## Google APIs Console Services

You will then be directed to a list of services that is available to you.



## Web Fonts Developer API

We are only interested in web fonts. Scroll down to the bottom to locate Web Fonts Developer API. Click the switch to turn this API on.



## Google APIs Terms

You will be asked to agree to their terms of service. Click the box I agree to these terms, then click Accept

A screenshot of the 'Google APIs Terms of Service' page. The page title is 'Google APIs Terms of Service' with a sub-header 'Review terms of service'. The text states: 'Thank you for using Google's APIs. These APIs are provided by Google in these terms), located at 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA. These terms outline your rights and responsibilities when using our APIs. They apply to the use of an API, including additional terms of service, term and any applicable policies or guidelines. If there is a conflict between additional terms apply for that conflict. If you use the APIs as an integral part of your products and services, then the terms for such products and services apply.' Below this is 'Section 1: Account and Registration'. Under 'Accepting the Terms', it says: 'You may not use the APIs and may not accept a binding contract with Google, or (b) you are a person barred from using the APIs of the United States or other countries including the country in which you are located.' Under 'Your Google Account', it says: 'You may need to create a Google account in which the APIs are assigned to you by an administrator, such as your employer or educational institution.' At the bottom, there is a checkbox labeled 'I agree to these terms.' which is checked. Below the checkbox are two buttons: 'Accept' and 'Decline'. Red arrows and numbered circles (1 and 2) point to the checkbox and the 'Accept' button respectively.

# Web Fonts Terms of Service

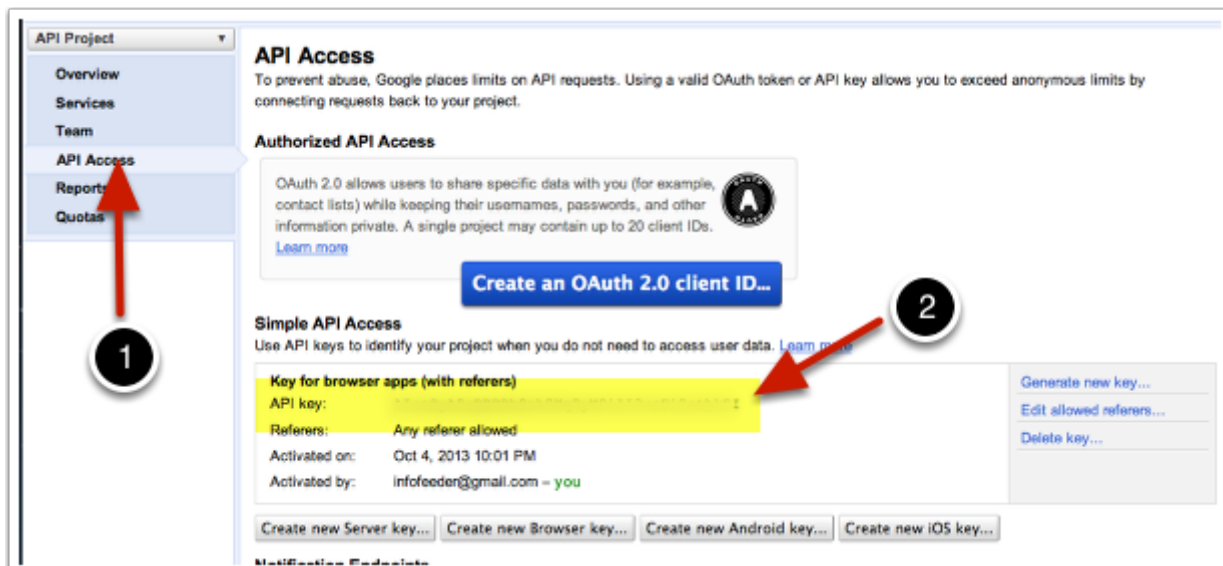
Click agree to the 2nd agreement for Web Fonts, then click Accept



## API Key

Once you have agreed to all the terms, click API Access in the left menu.

Under Simple API Access, you will see a box with key details. Copy the API Key. You will need this in your plugin.



## Return To Great Fonts Settings

Go back to your WordPress site and to the Great Fonts settings screen. Paste the API Key into the API Key field then click Save Changes.

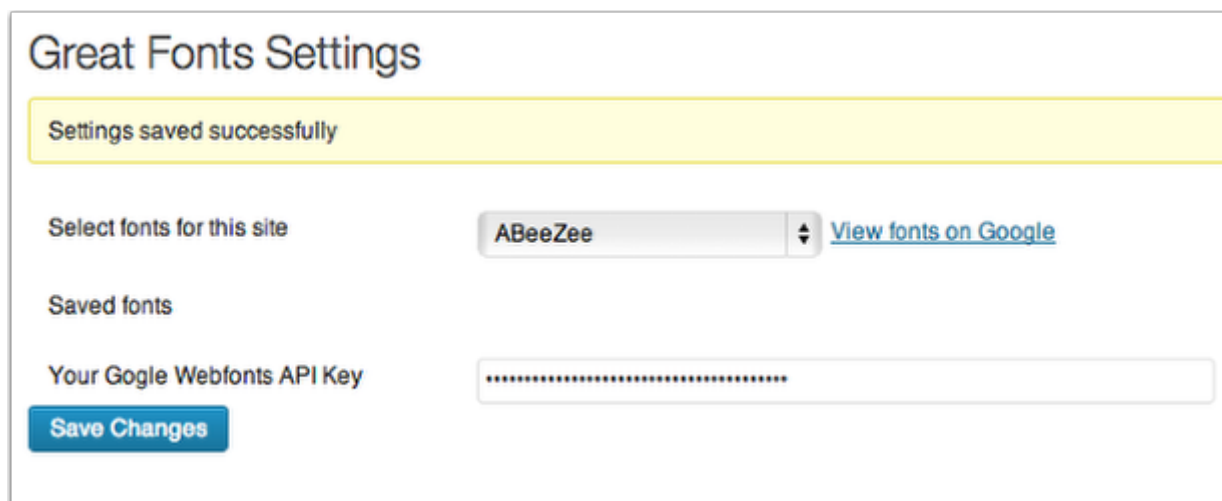


The screenshot shows the 'Great Fonts Settings' interface. At the top is the title 'Great Fonts Settings'. Below it is a section 'Select fonts for this site' with a dropdown menu and a link 'View fonts on Google'. Underneath is a 'Saved fonts' section. The 'Your Gogle Webfonts API Key' field is highlighted with a yellow background, showing a series of dots. A blue 'Save Changes' button is at the bottom left.

## Fonts List Appears

Immediately after saving, you will see the dropdown is now selectable with a long list of fonts from Google. Click the View fonts on Google link to help you find fonts you'd like to use.

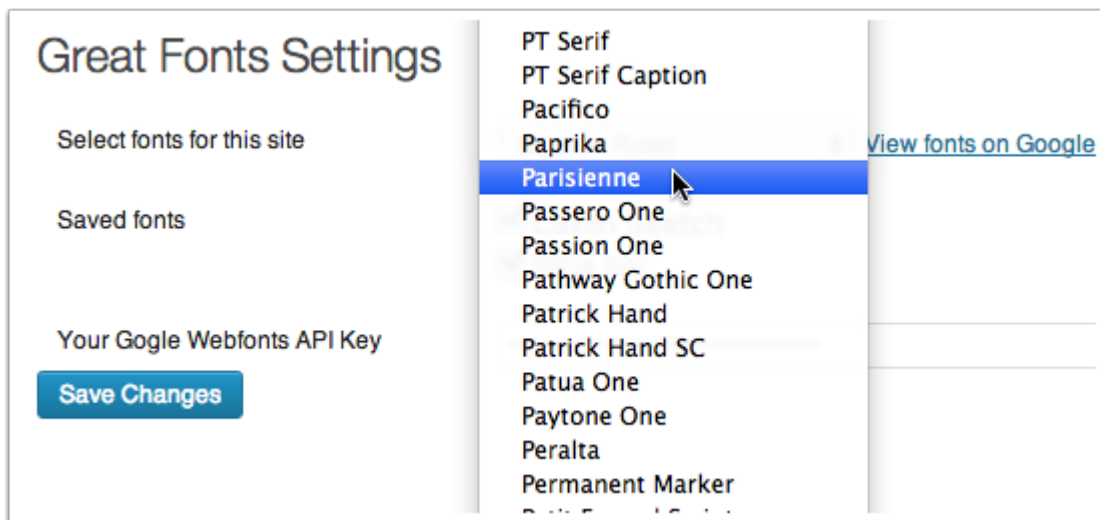
Note: While all of the available fonts are here, do keep them to a minimum. Using webfonts wisely is great for design but using too many can also slow down your website and spoil the design.



The screenshot shows the 'Great Fonts Settings' interface after saving. A yellow banner at the top says 'Settings saved successfully'. The 'Select fonts for this site' dropdown now shows 'ABeeZee' and is highlighted with a yellow background. The 'View fonts on Google' link is still present. The 'Saved fonts' section is empty. The 'Your Gogle Webfonts API Key' field is still highlighted with a yellow background. A blue 'Save Changes' button is at the bottom left.

## Select Fonts

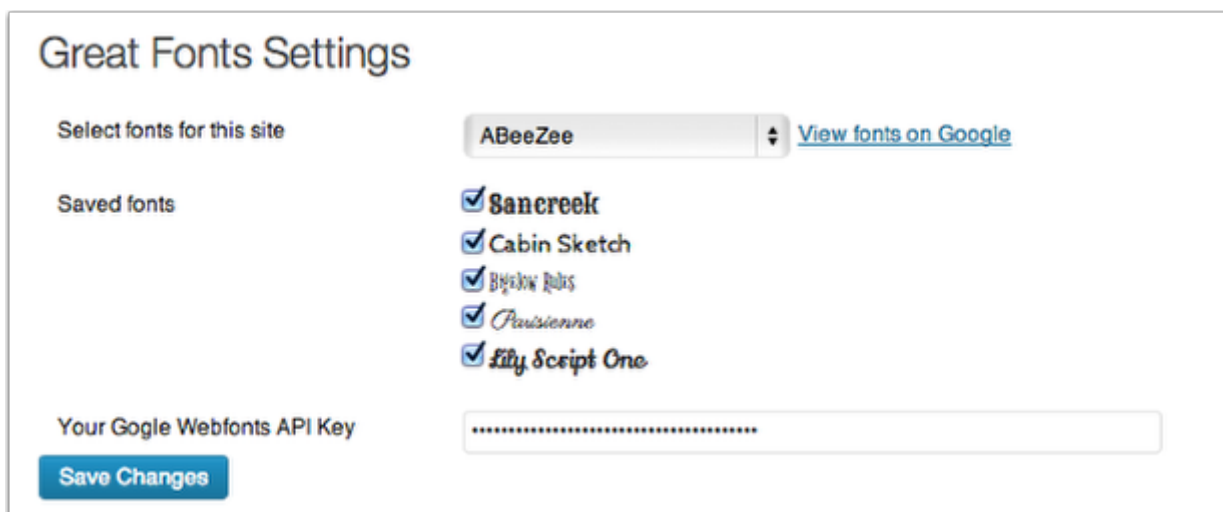
Click and select to find the fonts you want to use.



The screenshot shows the 'Great Fonts Settings' form. On the left, there are three sections: 'Select fonts for this site', 'Saved fonts', and 'Your Google Webfonts API Key'. A blue 'Save Changes' button is at the bottom left. On the right, a dropdown menu is open, displaying a list of fonts: PT Serif, PT Serif Caption, Pacifico, Paprika, Parisienne (highlighted with a blue bar and a mouse cursor), Passero One, Passion One, Pathway Gothic One, Patrick Hand, Patrick Hand SC, Patua One, Paytone One, Peralta, and Permanent Marker. To the right of the dropdown is a link that says 'View fonts on Google'.

## Selected Fonts

Your selected fonts will appear in a list below. This will become the list of fonts you can use on your pages or posts in the site. Save Changes when you're done.



The screenshot shows the 'Great Fonts Settings' form after selection. The 'Select fonts for this site' section now has a dropdown menu showing 'ABeeZee'. The 'Saved fonts' section now displays a list of five selected fonts, each with a blue checkmark: Sancreek, Cabin Sketch, Bigelow Rules, Parisienne, and Lily Script One. The 'Your Google Webfonts API Key' section has a text input field with a series of dots. A blue 'Save Changes' button is at the bottom left. A link that says 'View fonts on Google' is to the right of the font selection dropdown.

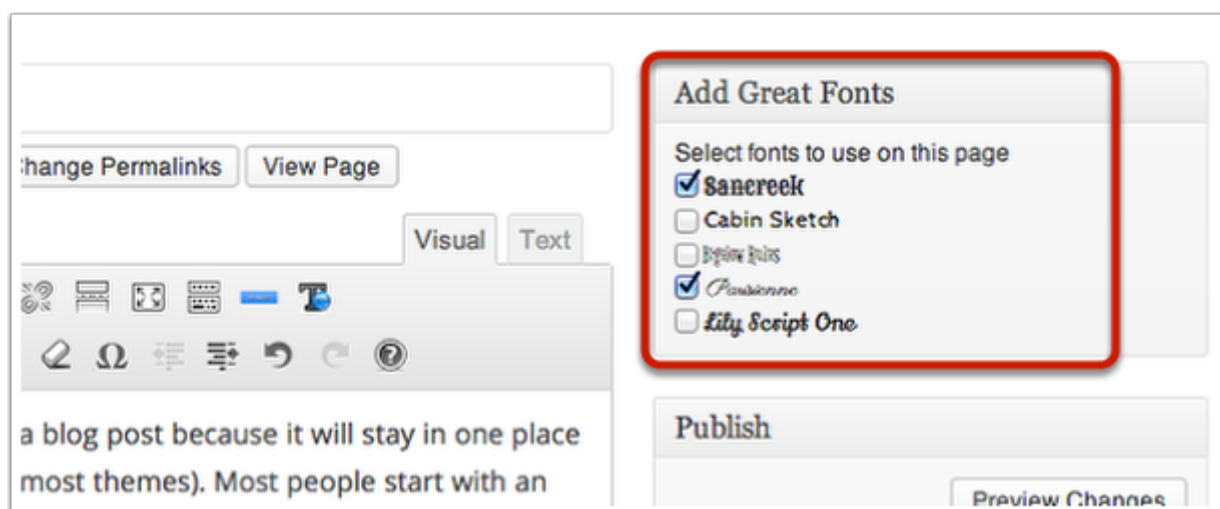


## Using Fonts in a Post or Page

Now, when you go to create or edit your posts and pages, you will see a box on the top right with the fonts you chose before. If you do not want to use any fonts in this post, you can safely ignore it and leave the boxes unchecked. If you wish to use one or two of the fonts, check them here.

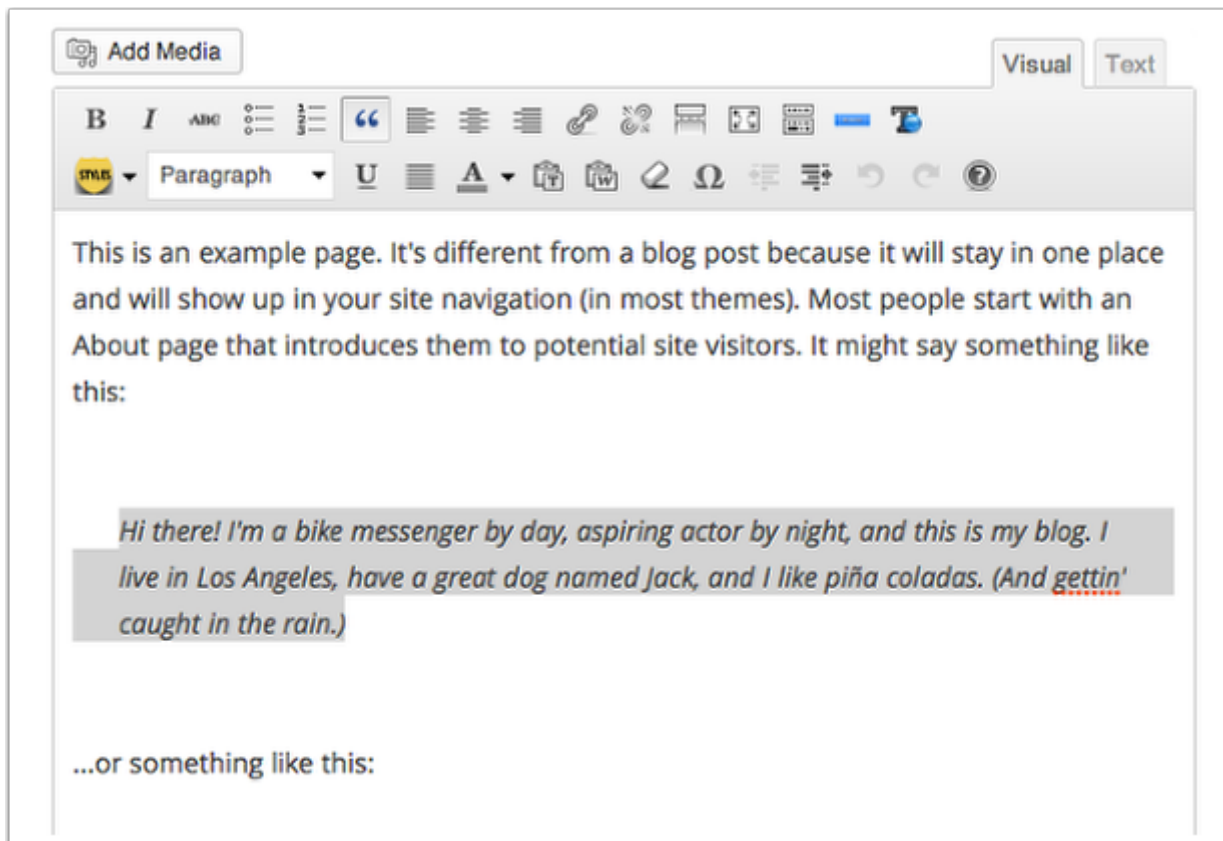
This activates these two fonts on this page instead of loading all fonts which could affect page speeds.

Update or Save your post for it to take effect.



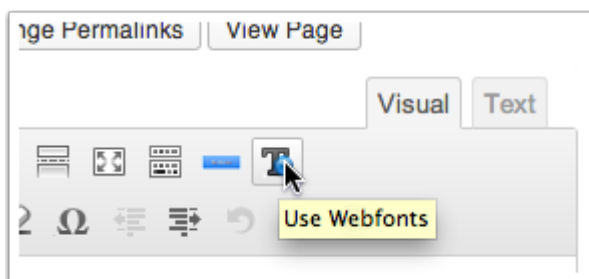
## Select Your Content

In this example, we want to give the blockquote in this post a little more pizzazz with fonts. The first step is to select the text the font will be applied to.



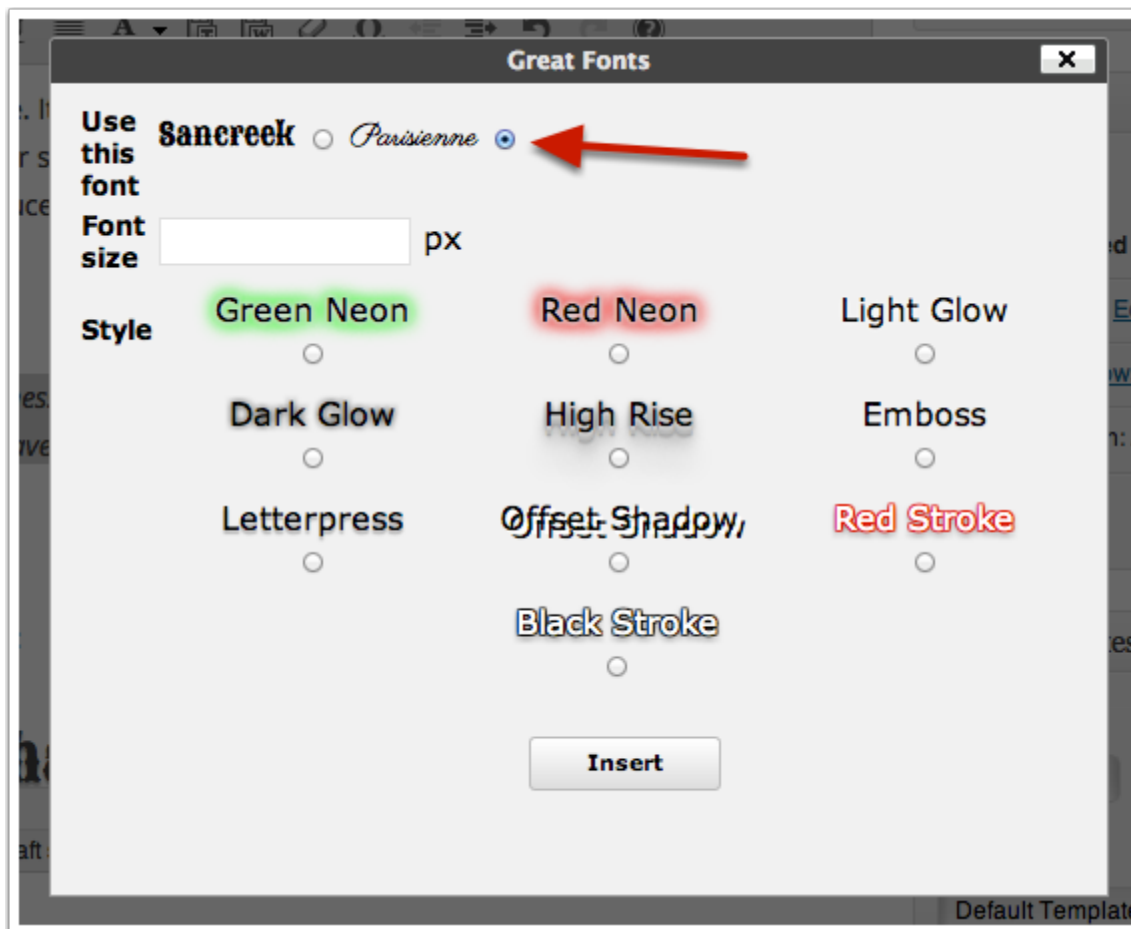
## Webfonts Icon

Next, click the Use Webfonts icon in the editor



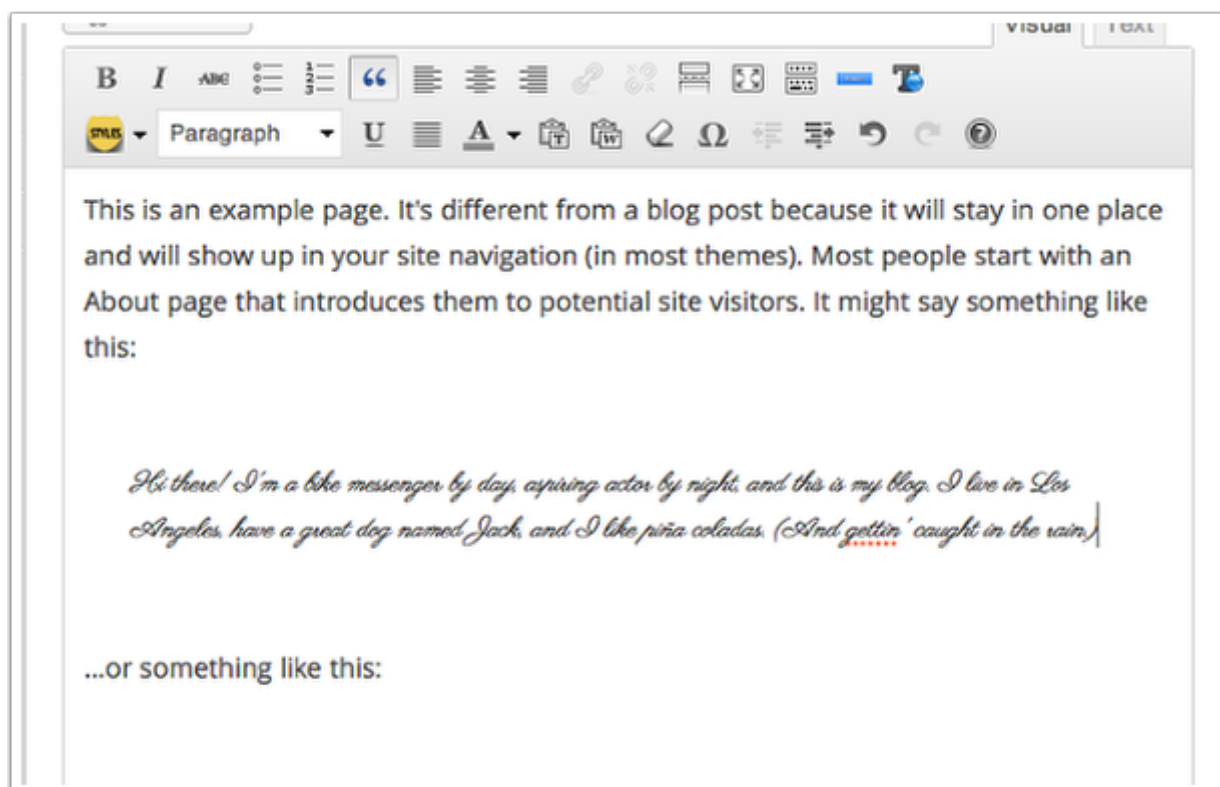
## Choose Font To Use

A popup will appear with the fonts we chose for this page and some styling options. Since the goal here is only to apply the font, we select the Parisienne font and leave the other options blank. Click Insert to continue.



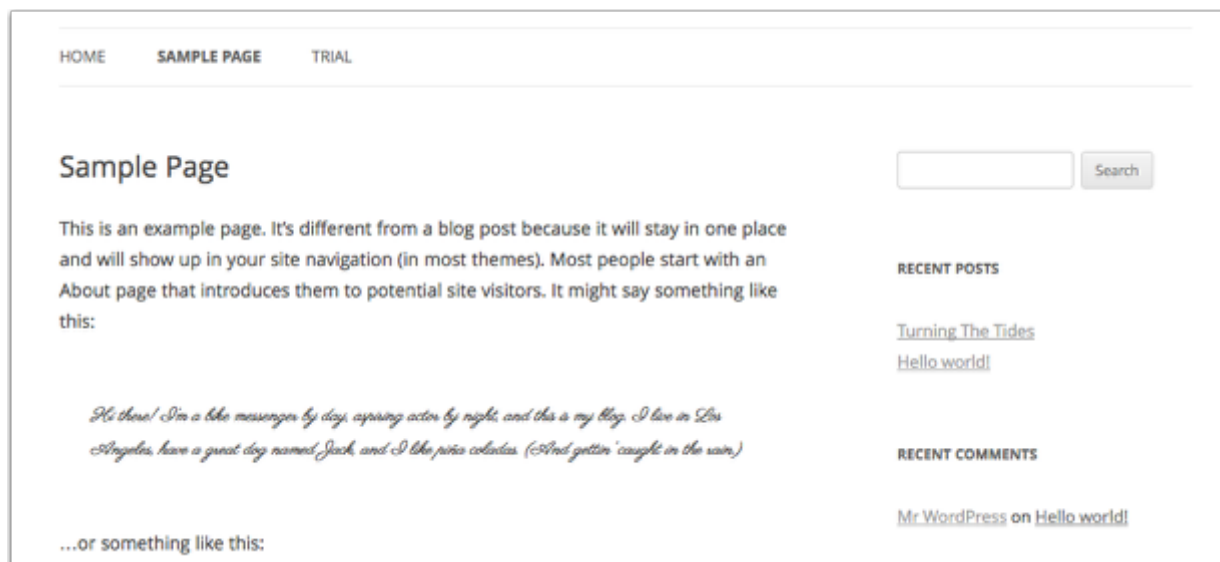
## Editor Preview

The font is applied in the editor. Save your post/page.



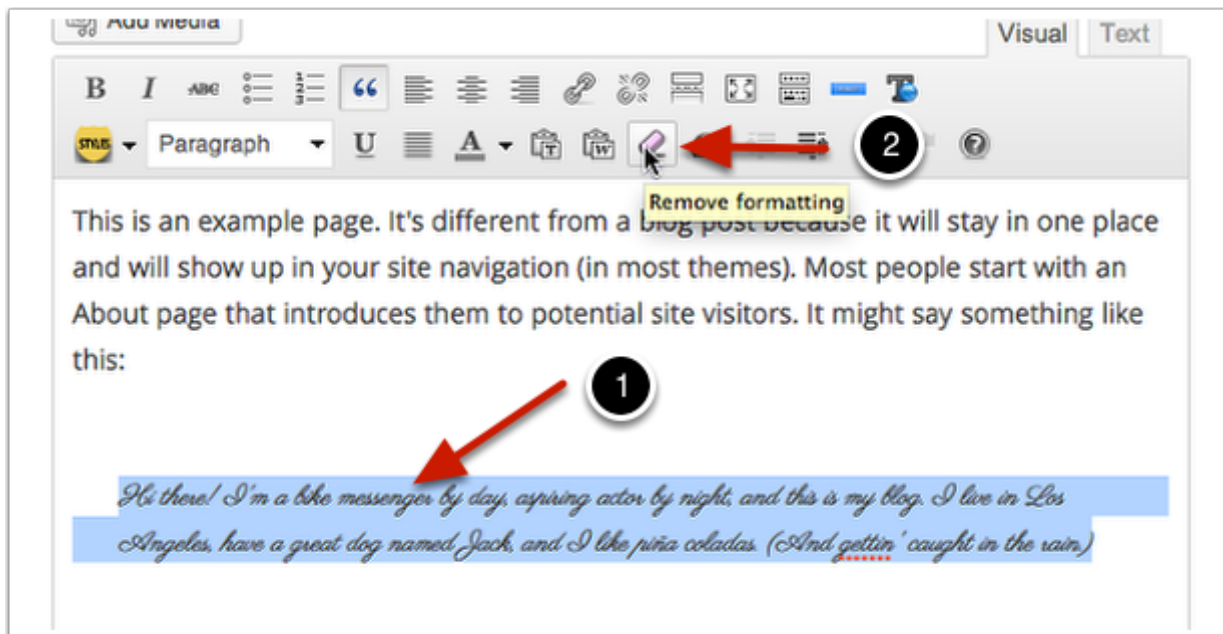
## Confirm

When you view your post/page, it should match what you saw in the editor earlier.



## Making Changes

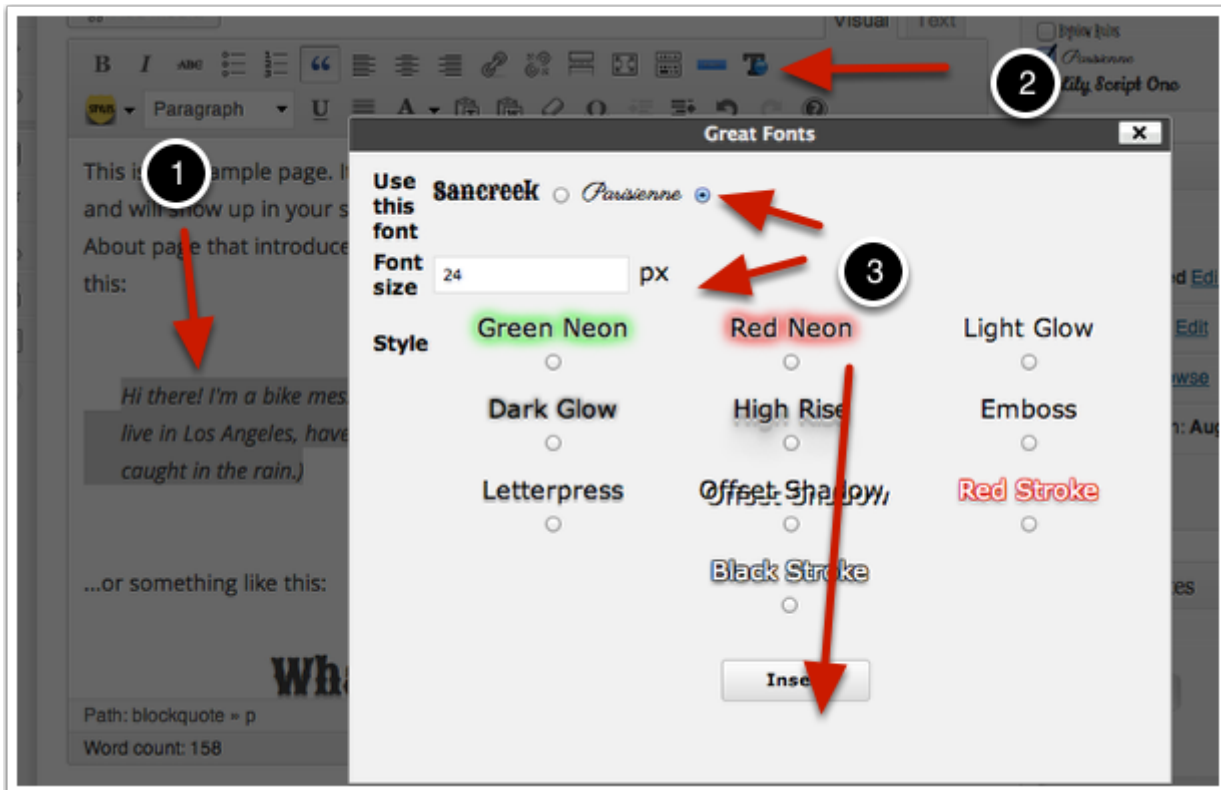
The chosen font seems really tiny. So we want to change it up a little. To do that, the first step is to remove previous formatting. We first select the text again, then click the eraser button in the editor.



## Replace With Changes

1. After clicking the eraser button, your text would return to what it was before.
2. Click the Webfonts button again to display the popup
3. This time, we will select the same font but enter a font size. Click Insert.

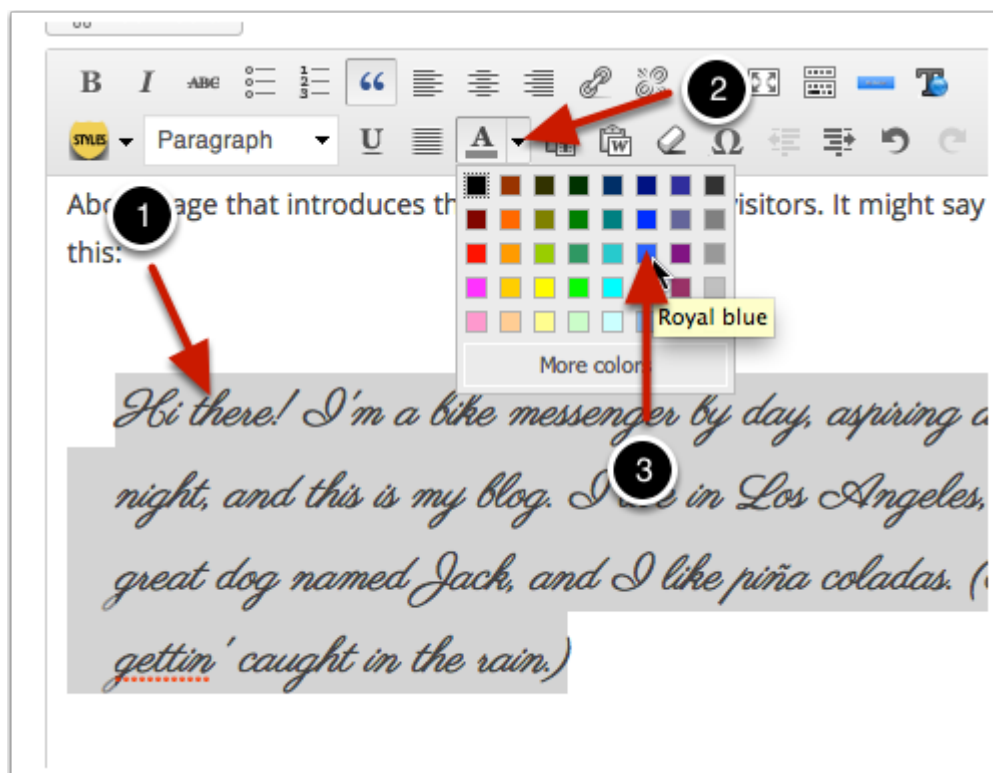
\*Note: You may need to repeat this several times to get the right size also, the visual editor does not use the same stylesheet as your page so make sure you check the size by previewing the page after each change.



## Using Great Fonts With Default Options

You can also combine the default editor options with Great Fonts. For example, if we want this blockquote to be in blue to mimic the style of someone writing in ink:

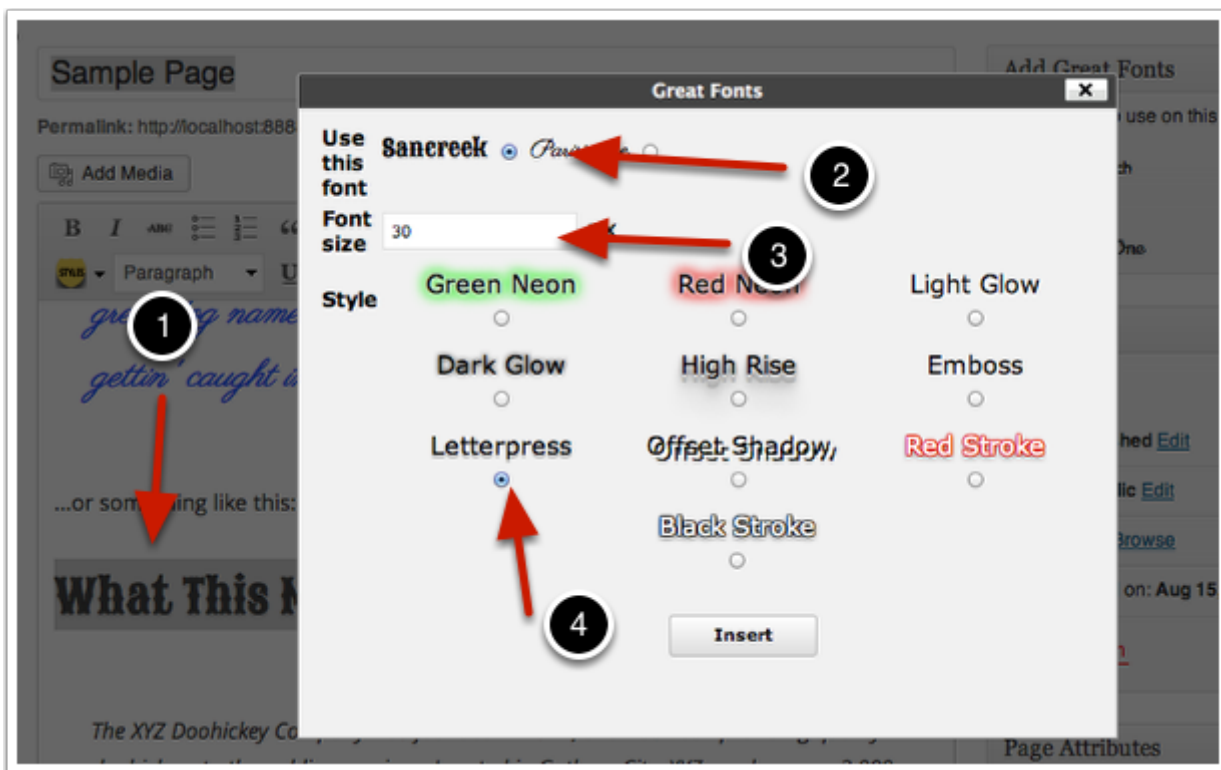
1. Select the paragraph again.
2. Click the arrow next to the text color icon to reveal the color palette.
3. Click the color you want to use or you can click More colors to select the exact color that matches your site design.



# Creating Beautiful Headlines

Now, we have a short sentence we want to make into a sub-headline to break up our page and give visual interest.

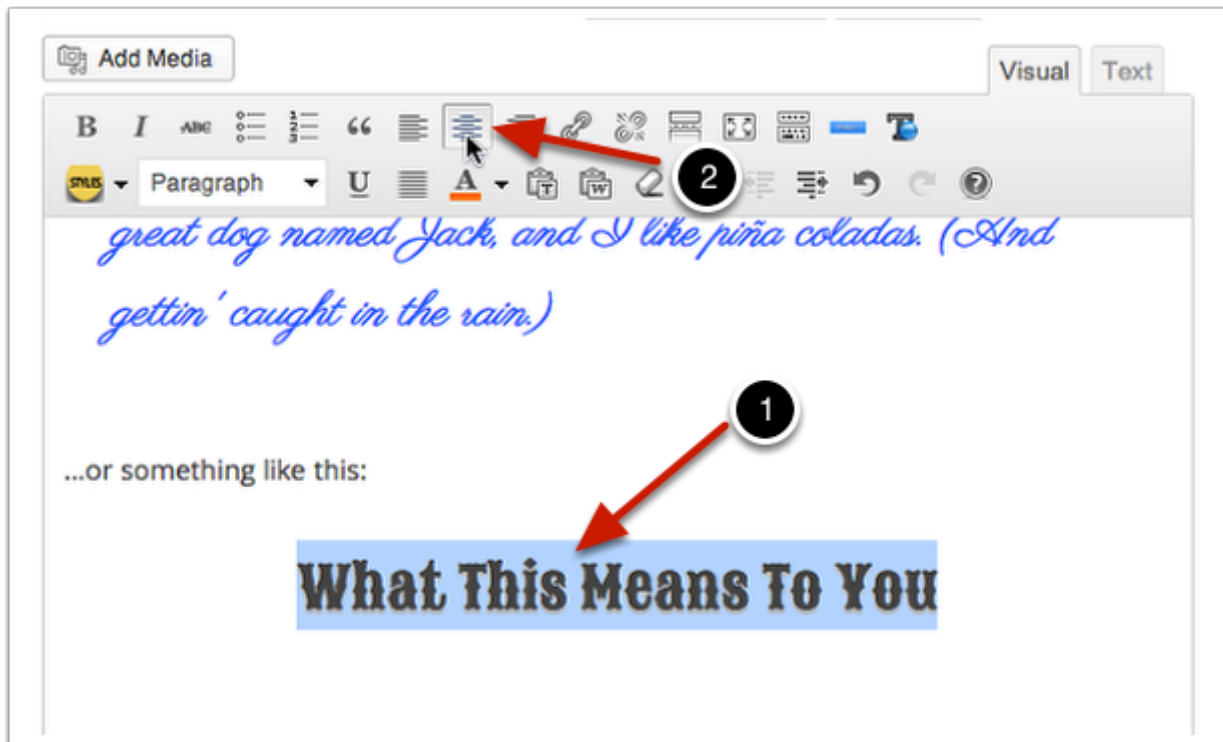
1. First we select the text
2. Select the font to use
3. Enter a size for this text
4. Select a style. In this case we will use Dark Glow. Please be aware some styles like Light Glow and Emboss in particular will simply not show up if your text is on a white background. This is not a broken feature. It just means these styles work best on pages where there is some background color or background texture. The more contrast there is with the background, the better you'll see it.





## Centering Text

Because this is a sub-headline we may want to center it. Simply select the text then click the center text button.



## Preview

And now when we preview our page, we will see this. If you're happy with the results, you can stop here or repeat the previous steps till you find fonts and style combinations that work well for your page.

### Sample Page

This is an example page. It's different from a blog post because it will stay in one place and will show up in your site navigation (in most themes). Most people start with an About page that introduces them to potential site visitors. It might say something like this:

*Hi there! I'm a bike messenger by day, aspiring actor by night, and this is my blog. I live in Los Angeles, have a great dog named Jack, and I like piña coladas. (And gettin' caught in the rain.)*

...or something like this:

## What This Means To You

The XYZ Doohickey Company was founded in 1971, and has been providing quality

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[Hello world](#)

RECENT COM

[Mr WordPn](#)

ARCHIVES

[September](#)  
[August 201](#)

CATEGORIES

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