

# **WP EZ Quiz USER'S GUIDE**

## **WP EZ Quiz Documentation**

**WP EZ Quiz** is a wordpress plugin designed to offer your website visitor(s) and user(s) an easy to create, interactive and professional quizzes. It also features the option to share your quiz recently taken by a visitor/user to his/her facebook timeline or directly invite friends to take it.

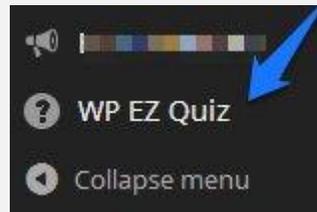
**Note:** WP EZ Quiz comes with a lite version. However, options to add and feature a quiz promo as well as the inclusion quiz in a facebook page are not available.

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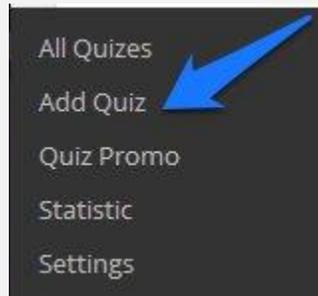
## How to Use WP EZ Quiz

This guide assumes that you already have logged in to your wordpress admin area and successfully installed and activated **WP EZ Quiz**. Once the plugin has been activated, you should see from the left admin panel WP EZ Quiz' plugin option. Click it to start building your popup.



## How to Create a Quiz

1. To create a quiz, simply hover your mouse to the WP EZ Quiz item in the left admin panel then click Add Quiz.



2. Once clicked, this should take you to the Add Quiz page similar to the following image.

Enter title here

### Content

#### Description

Add Media

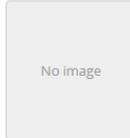
Visual Text

Rich text editor toolbar with options for Bold, Italic, Underline, Paragraph, Link, Unlink, List, Indent, Outdent, Undo, Redo, and Help.

InstaMember

p

#### Image



Choose File No file chosen

Upload

#### Login Info

Texts which inform the user about how to login via facebook to participating quiz.

#### Point Info

Texts which inform the user about the number of points obtained and displayed after the user complete all the questions in the quiz. At this input you can use the %username% will be replaced with a user name, %point% with the user points, %count% with the number of questions, %correct% with the number of correct answers and %wrong% with the number of wrong answers.

#### Congrats Info

A congratulatory text to the user because it has successfully completed a quiz.

#### Timeout Info

Text that is displayed when the timelimit of a question has running out.

### Questions

The list of questions is not available.

Add Question

### Publish

Status : Publish

Publish : Immediately

Add Quiz

### Settings

Timelimit

Correct Point

Points added in the points the user when the user answers the question correctly.

Wrong Point

Points will be deducted at the user when the user points the wrong answer to a question.

Design

Style

Next Question Sound

The voice that is play when the user go to next question.

Timeout Sound

The voice that is run when time limit is running out.

Effect

Effect that are run when changing from one question to the next question.

### Finish Settings

Button Share

Button Invite

Button Top Score

Redirect

**3.** Supply and setup the necessary fields and options by referring to the following information.

- **Title.** The first input field of the Add Quiz page where you have to enter a unique title that would help you recognize it from the rest of the quizzes once you have created a number of it.
- **Description.** Enter in the WYSIWYG editor details and information regarding the quiz that the users will be taking. This will be displayed on the page where the user(s)/visitor(s) are prompted to connect to facebook in order to participate.
- **Image.** Upload an image to be used for this specific quiz.
- **Login Info.** Enter in this field the text that informs the users to login to facebook in order to participate in the quiz.
- **Point Info.** Enter in this field the text that will inform users about the points they have acquired. You can customize the message with special texts that would generate the user's name, current points, number of questions answered and number of correct and wrong answers.
- **Congrats Info.** Enter in this field the text that will be displayed once the user has completed taking the quiz.
- **Timeout Info.** Enter in this field the text that will be displayed once the user is unable to answer the question within the specified time limit set by the administrator.
- **Questions.** This tab contains all questions you have created for this specific quiz. To add a question, just follow these steps:
  - a. Click the add question button in the Questions tab
  - b. Once clicked, a popup window will be displayed containing fields relevant to the completion of the question that you would have to supply.
    - **Question.** Enter in the WYSIWYG editor the question you would like the users to answer.
    - **Type Question.** Select from the dropdown what type of question this one can be answered with. Currently there

are 4 options available namely: *Single Possible Correct Answer, Multiple Possible Correct Answers, All Correct Answers* and *No Correct Answer*

- **Image.** Upload an image relevant for this question.
  - **Answers.** Supply the fields with multiple answers according to the type question and indicate whether the answer is correct or wrong.
- c. After you have supplied the necessary fields, click **Add Question** button on the bottom-most part of the popup window.
- **Time Limit.** Enter in this field a numerical value that corresponds to the number of seconds the users are allowed to answer a specific question.
  - **Correct Point.** Point(s) added to the user's total number of points when he/she answers a question correctly.
  - **Wrong Point.** Point(s) deducted to the user's total number of points when he/she answers the question wrong.
  - **Design.** Choose the layout and the design of the quiz when displayed to the users.
  - **Style.** Choose in the dropdown the color scheme you would like to go on with the design of your quiz.
  - **Next Question Sound.** Select the background sound that will be triggered when user hits the button to proceed to the next question.
  - **Timeout Sound.** Select the background sound that will be triggered when user has reached the time limit set by the administrator without answering the question.
  - **Effect.** The animation effect triggered when user moves on to the next question.
  - **Button Share.** Turn this switch on to enable the share button after the user finishes taking the quiz so he can share it in his facebook timeline.

- **Button Invite.** Turn this switch on to enable the invite button after the user finishes taking the quiz so he can invite his facebook friends automatically.
- **Button Top Score.** Turn this switch on to enable the display the list of users who got top scores in the quiz.
- **Redirect.** Turn this switch on if you would like to redirect the users to a specific page within a specific time frame you set in seconds if you would like this option to be enabled.

4. Once you have filled out and set the necessary fields and options, click **Add Quiz** button to save and publish it.

## How to Edit a Quiz

1. To edit a quiz, simply click on WP EZ Quiz menu item in the left admin panel or click **All Quizzes**. This should take you to **All Quizzes** page where all your published quizzes are displayed.



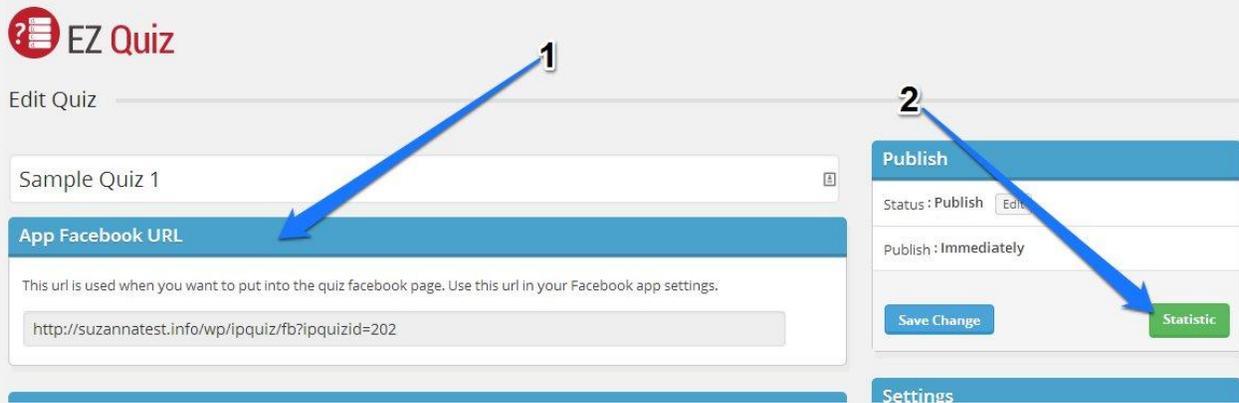
All Quizzes

1 item

Quiz ID	Title	Created	Status	Actions
#202	Sample Quiz 1	May 20, 2014 1:22 pm	Published	<a href="#">Edit</a> <a href="#">Delete</a>
Quiz ID	Title	Created	Status	Actions

1 item

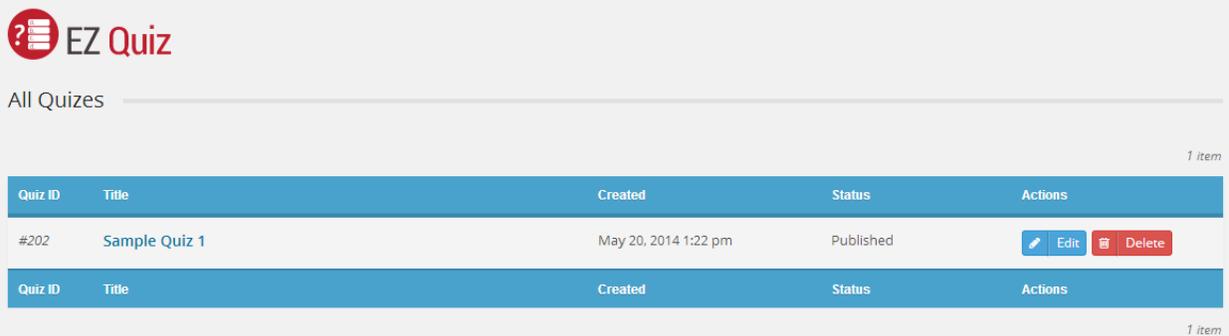
2. Click the blue edit button on the last column of the same row as the title of the quiz you would like to edit.
3. Notice that when you edit a quiz, additional options will be available. One will be the **App Facebook URL** which allows you to add the quiz in a facebook page and is not available if you are using the lite version of the plugin. Second is the green **Statistics** button that enables you to view how this specific quiz is performing.



4. Once you have finalized your edits, click the blue **Save Change** button to update the quiz with the latest settings and changes.

## How to Delete a Quiz

1. To delete a quiz, simply click on WP EZ Quiz menu item in the left admin panel or click **All Quizzes**. This should take you to **All Quizzes** page where all your published quizzes are displayed.



2. Click the red delete button on the last column of the same row as the title of the quiz you would like to delete.
3. Once the delete button has been clicked, a popup window will appear confirming your action as this will be irreversible once done.
4. Click yes to proceed in deleting the quiz and no if you would like to cancel the operation.

## How to Insert a Quiz in Pages/Posts

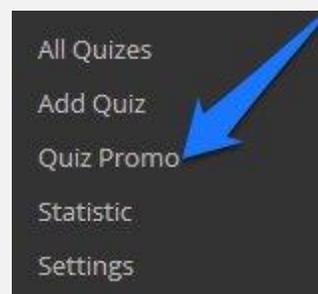
1. Create a new page/post or edit an existing one. Make sure that the wordpress editor is set to Visual and not HTML.
2. Click the WP EZ Quiz icon from the editor's toolback. Please refer to the following image.



3. A popup window should appear that will prompt you to select which quiz you would like to insert on the page/post. Select one and click **Add Quiz** button.
4. If this is a new page/post entry, click **Publish** to make it go live. If this is an existing page/post entry, simply click the **Update** button to apply the changes.

## How to Create a Quiz Promo

1. To create a quiz promo, simply hover your mouse to the WP EZ Quiz item in the left admin panel then click Quiz Promo.



2. Once inside the **All Quiz Promo** page, click the **Add Quiz Promo** button.

Title	Created	Status	Actions
No items found.			
Title	Created	Status	Actions

- Once clicked, you should be taken to the Add Quiz Promo page similar to the image below.

Enter title here

### Content

Quiz URL

Promo Title

Description

Image

### Publish

Status: Publish

Publish: Immediately

### Settings

Size: Auto

Design: Clean Image Left

Background Color:

Font: Medium

Border:  On  Off

Close Link:  On  Off

- Supply and setup the necessary fields and options by referring to the following information.

- **Title.** Enter a unique title for the promo quiz that would help you recognize it from the rest of the promo quizzes once you have published several of it.

- **Quiz URL.** Enter in this field the complete URL of the page where the quiz is rendered.
- **Promo Title.** Enter in this field the heading that will be displayed on the promo quiz.
- **Description.** In the WYSIWYG editor, enter the details and information regarding the promo quiz that the users will be taking.
- **Image.** Upload an image to be used for this specific promo quiz.
- **Size.** Select from the dropdown menu the preferred size of the container that would display your promo quiz.
- **Design.** Choose from the 4 layouts and design you would like the promo quiz to be displayed in.
- **Background Color.** Using the built-in color picker you would like to apply together with the selected design for your promo quiz.
- **Font.** Choose the size and color of your preference you would like to be applied on the text contents inside your promo quiz.
- **Border.** If you would like to apply a border to your promo quiz to further customize its look, turn the switch on. You should then be prompted with options to set the size of the border in pixels and the color of it.
- **Close Link.** If you would like to offer your users the option to close the promo quiz display through a close link then turn the switch on and enter the anchor text of the close link.

**5.** Once you have filled out and set the necessary fields and options, click **Add Quiz Promo** button to save and publish it.

## How to Edit a Quiz Promo

- 1.** To edit a quiz promo, simply hover your mouse on WP EZ Quiz menu item in the left admin panel then click quiz promo. This should take you to **All Quiz Promo** page where all your published quiz promos are displayed.



All Quiz Promo

Add Quiz Promo

Successfully add an quiz promo.

Title	Created	Status	Actions
Sample Quiz Promo	May 21, 2014 4:30 am	Published	<a href="#">Edit</a> <a href="#">Delete</a>

1 Item

1 Item

2. Click the blue edit button on the last column of the same row as the title of the quiz promo you would like to edit.
3. Once you have finalized your edits, click the blue **Save Change** button to apply the latest settings and changes on the quiz promo.

## How to Delete a Quiz Promo

1. To delete a quiz promo, simply hover your mouse on WP EZ Quiz menu item in the left admin panel then click quiz promo. This should take you to **All Quiz Promo** page where all your published quiz promos are displayed.



All Quiz Promo

Add Quiz Promo

Successfully add an quiz promo.

Title	Created	Status	Actions
Sample Quiz Promo	May 21, 2014 4:30 am	Published	<a href="#">Edit</a> <a href="#">Delete</a>

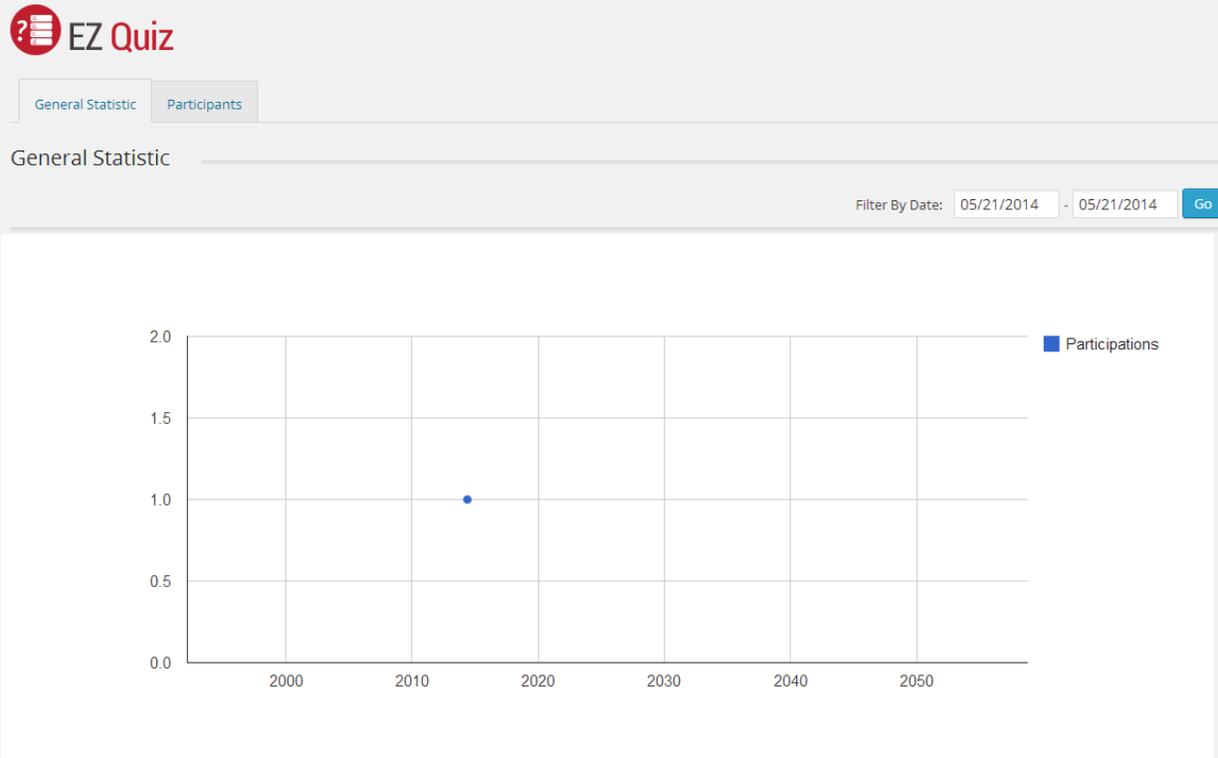
1 Item

1 Item

2. Click the red delete button on the last column of the same row as the title of the quiz promo you would like to delete.
3. Once the delete button has been clicked, a popup window will appear confirming your action as this will be irreversible once done.
4. Click yes to proceed in deleting the quiz promo and no if you would like to cancel the operation.

## Statistics

The statistics feature of this plugin is designed to show how your quizzes are performing. You can access it by hovering your mouse on the WP EZ Quiz menu item on the left admin panel then click Statistics. This should display a page similar to the image shown below.



- **General Statistic.** This section displays the number of individuals who participated on the quizzes in a specific period of time shown in a graphical representation. You can also filter the data by date.
- **Participants.** This section displays certain information of the participants who took the quiz: *Name, Email Address, First Participation, Participation* and *Point*.

## Settings

The settings page is accessible when you hover your mouse over the WP EZ Quiz menu item from the left admin panel and click **Settings**. The settings page should look similar to the image below.



## Facebook Settings

Facebook APP ID

Share Message

If you enjoyed taking this quiz or find it interesting, please share with your friends.

*Message will be displayed to your friends when you share to your friends to use a quiz application.*

Invite Message

Take this fun quiz today!

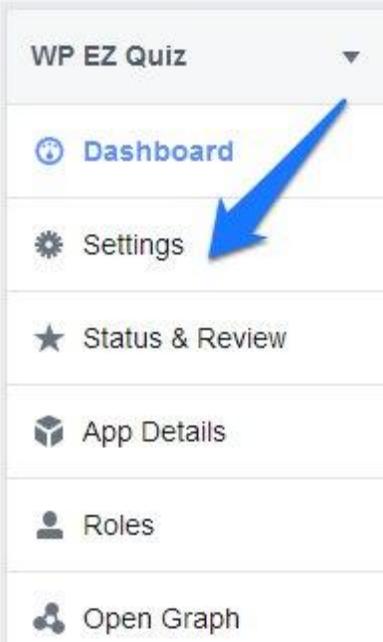
*Message will be displayed to your friends when you invite your friends to use a quiz application.*

Save

## Home Quiz Promo

Sample Quiz Promo [Edit](#)

- **Facebook App ID.** The facebook App ID is obtained when you create an app on facebook. If you don't know yet how to create one or is not yet familiar with the procedure, follow these steps to do it.
  - a. Login to your facebook account ( <http://facebook.com> .
  - b. Once you have successfully logged in, go to this url <https://developers.facebook.com/>
  - c. On the facebook developer's page click the Apps menu item located on the top left portion of the site. If you have not registered your account yet then you will be prompted to register first. The signup process is pretty straightforward.
  - d. Once you have successfully registered, a submenu will appear **Create a New App**. Click on the menu item and it will bring up a popup window to add a new application.
  - e. Supply all the information required to create the app and **Create App** button once done.
  - f. After that, you will then be redirected to the application details page. Click the Settings tab which is the second menu item on the left menu.



- g.** Supply the contact email with your preferred contact email address.
  - h.** Next, click **Add Platform** button and select website which should trigger the display of a new tab with the heading website with settings you are required to supply information.
  - i.** Enter the complete url of your site for both Mobile Site URL and Site URL fields.
  - j.** Once done, click the **Save Changes** button.
- **Share Message.** Enter in this field the message you would like to display on the user's facebook timeline once he decides to share this on facebook after taking one of your quizzes.
  - **Invite Message.** Enter in this field the message you would like to be displayed on the user's invited friends on facebook once he decides to click the invite button after taking one of your quizzes.
  - **Home Quiz Promo.** Click the **Add Quiz Promo** to display the popup window that prompts you to select which quiz promo you would like to display on the home page and on what position should it be displayed.

Once you are done providing the necessary information on the settings, click the **Save** button to update the changes made.