# Social Quiz User Guide

Installing A Plugin

To install a plugin, go to Plugins >> Add New
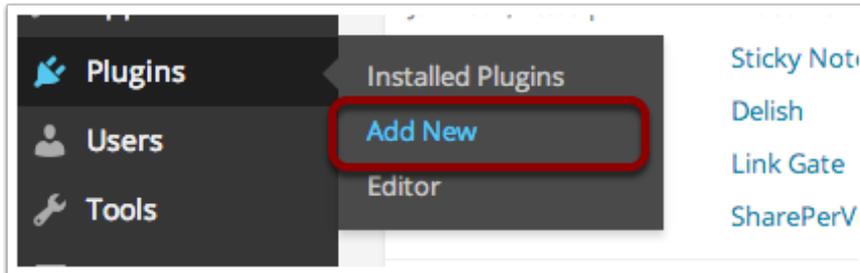

Upload plugin

Click Upload Plugin

Choose Upload File

1. Click Choose File
2. Locate the zipped file of the plugin you'd like to install
3. Click Open

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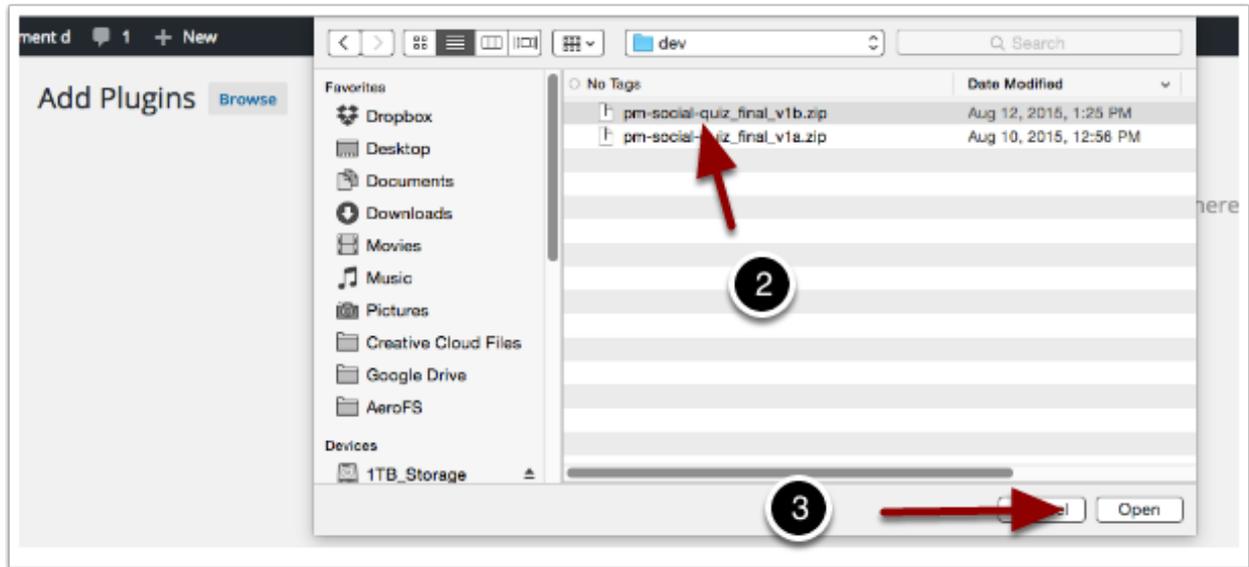
Install The Plugin

Click Install Now
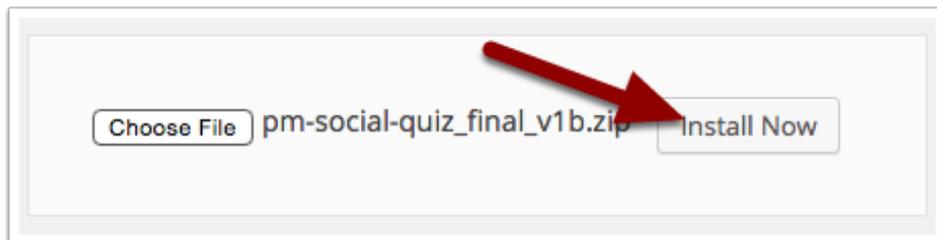
Activate The Plugin

After successfully unpacking and installing the plugin, click *Activate Plugin*.

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Installing Plugin from uploaded file:

Unpacking the package...

Installing the plugin...

Plugin installed successfully.

Activate Plugin | Return to Plugins page
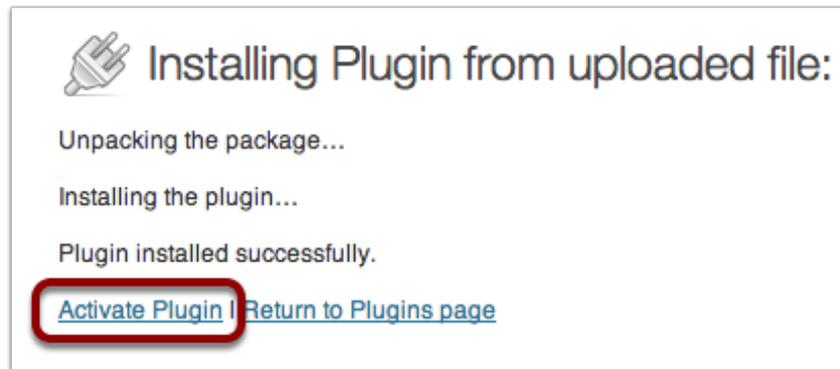
Plugin Links

After activating the plugin, two new items will appear in the administration menu. To begin using the plugin, start by clicking Questions.


Process Mover
Settings

Comments 1

Social Quizzes

Questions

Suggestion Box

Last Chance

Appearance

Plugins
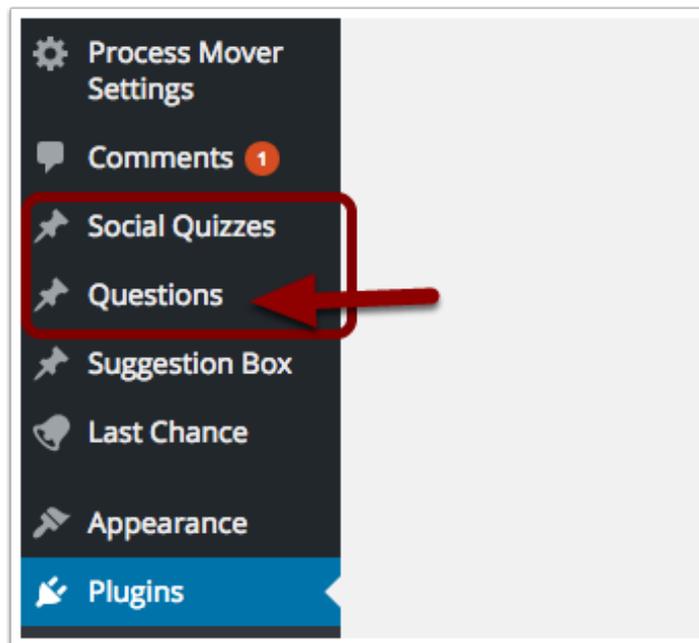
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Start Adding Questions

Questions are separated out so you can re-use them for different quizzes. To begin creating a quiz, start by creating questions.

Under the Questions tab, click Add New.
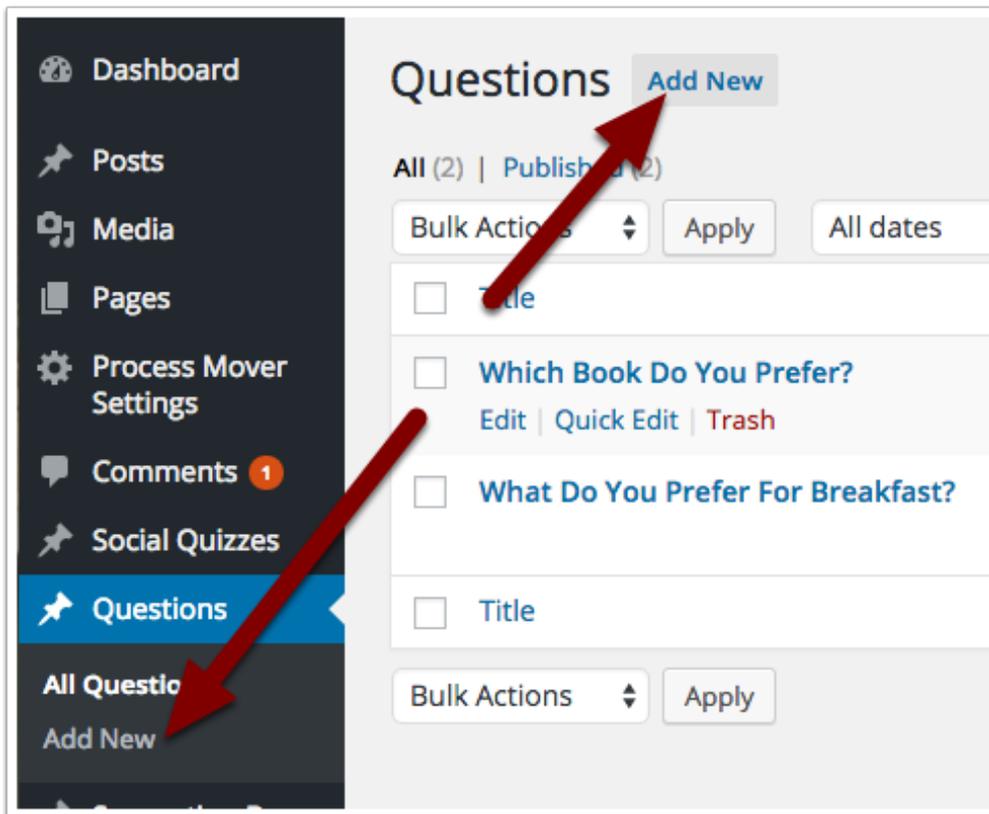
Question Title & Type

1. Create your first question by entering it in the title field.
2. Select what type of response your question would have. Image or text.

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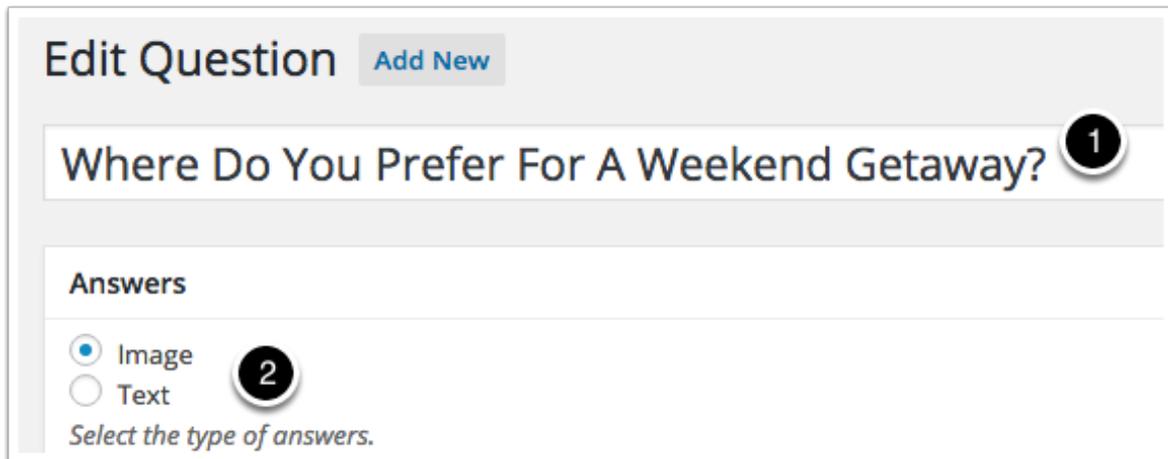
Image Answer

If you chose to create an image answer, click Browse or Upload to add your image.
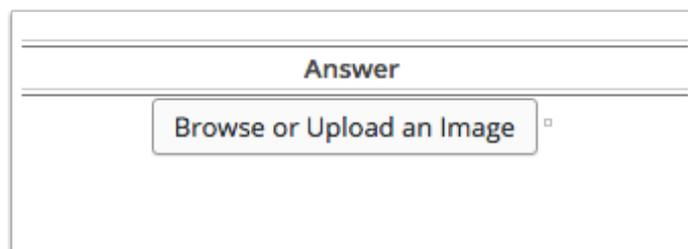
Select Image

You'll see the familiar media gallery. Select the image you want to use as your answer and click Use This Image.

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Text Answer

If you choose prefer to enter text as your answer, choose Text

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Enter Your Text Answer

Enter your answer in the text field.
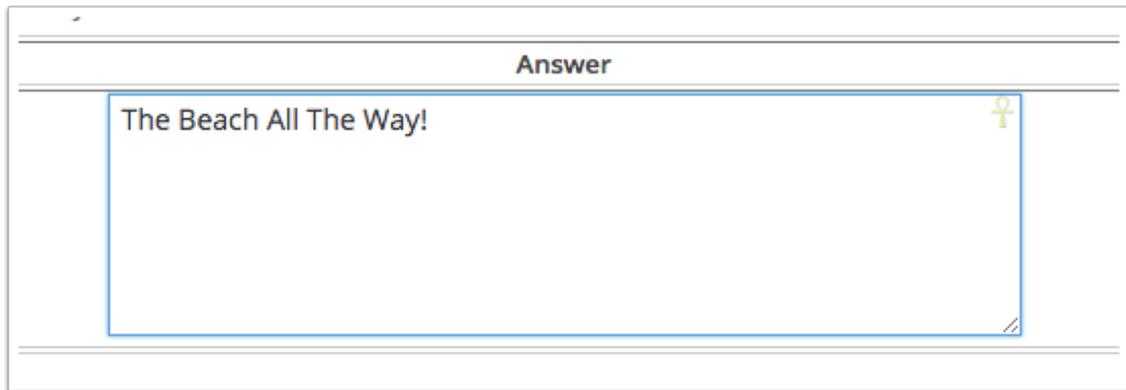
Answer
The Beach All The Way!

Answer Score

Next, give this answer a score. It can be any value, but numbers only.
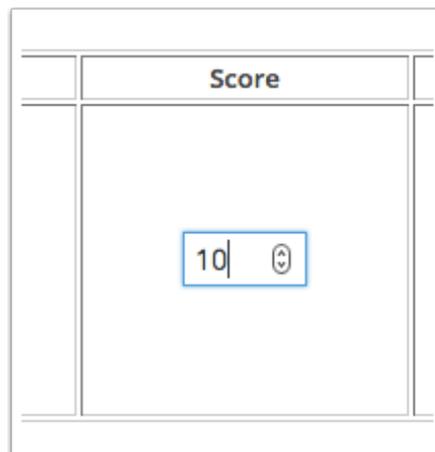
Score
10

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Add More Answers

A quiz works best with multiple answers. To add more answers for this question, click the Add Row button and repeat the process.

*Note: All answers have to be the same type. If you chose image, all answers have to be images and if text, all answers have to be text.
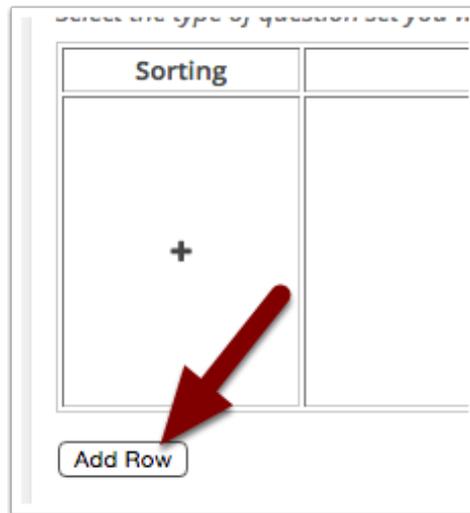
Publish Your Answer

When you are done adding your answers, click Publish to make it available for use in your quiz. If your quiz has multiple questions (and they should), repeat the steps above to add more questions.

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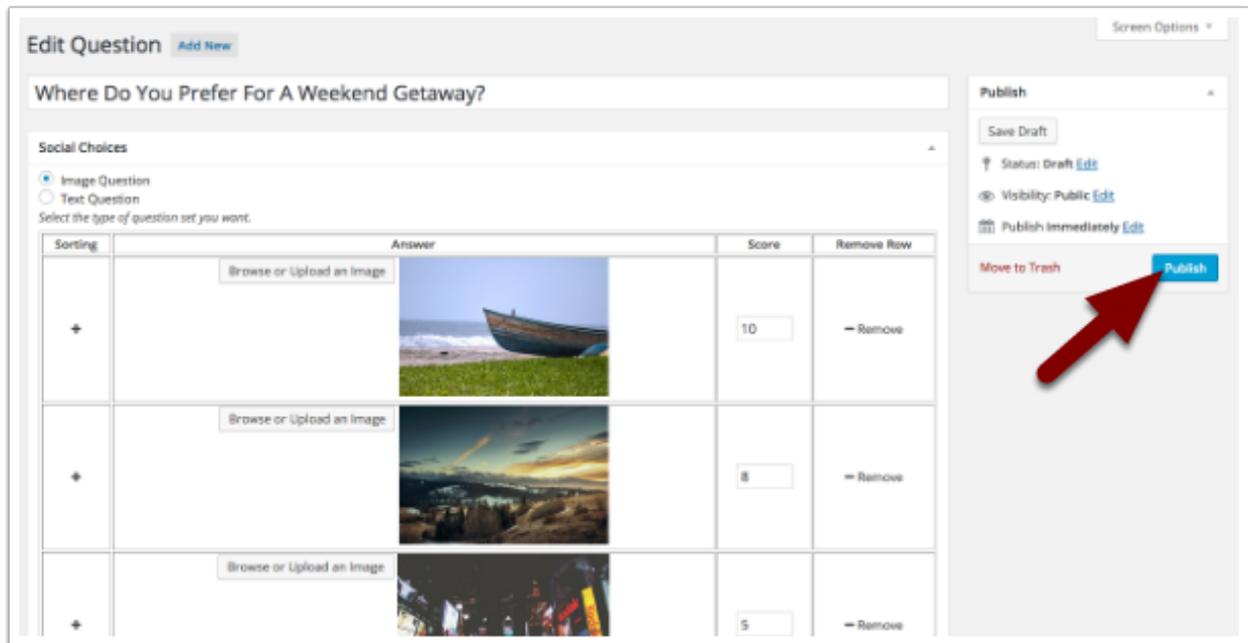

Create Your Quiz

After creating all your questions, it is time to build your quiz. To do so, Go to Social Quizzes >> Add New.
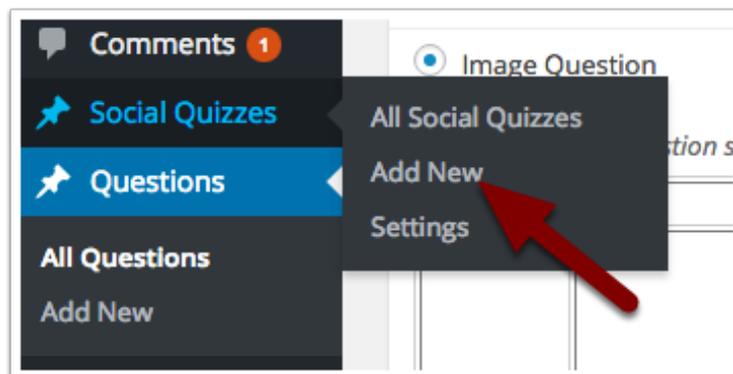
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Quiz Title

Enter a title for your quiz.
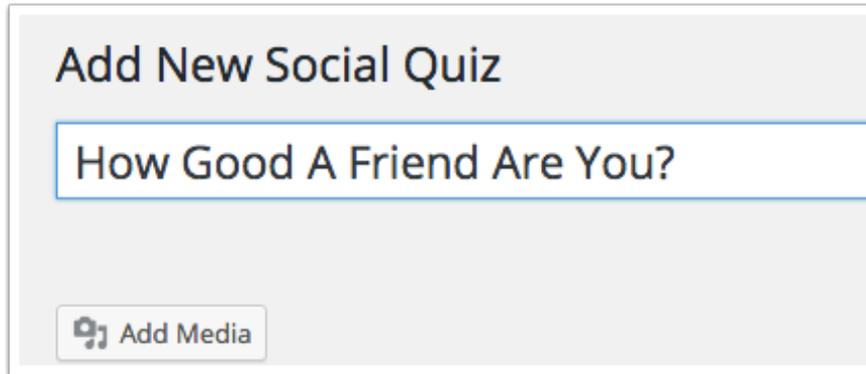
Quiz Description

Enter a description why people should take your quiz
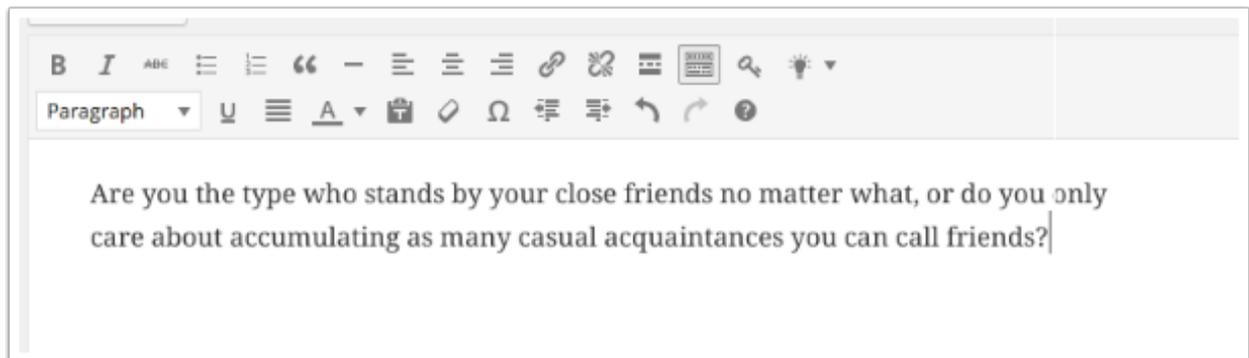
Facebook Description

Enter a quick description for use with Facebook Sharing. This is only used when you have entered a Facebook App ID.

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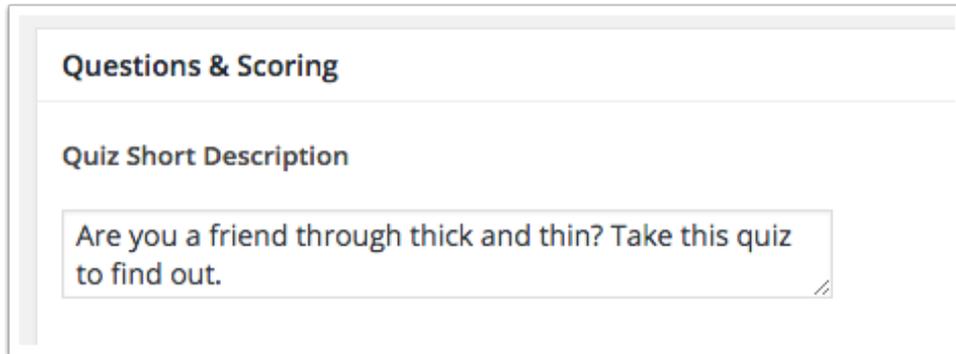
Select Questions For The Quiz

Now you can start adding questions (created earlier) to the quiz by clicking the dropdown.
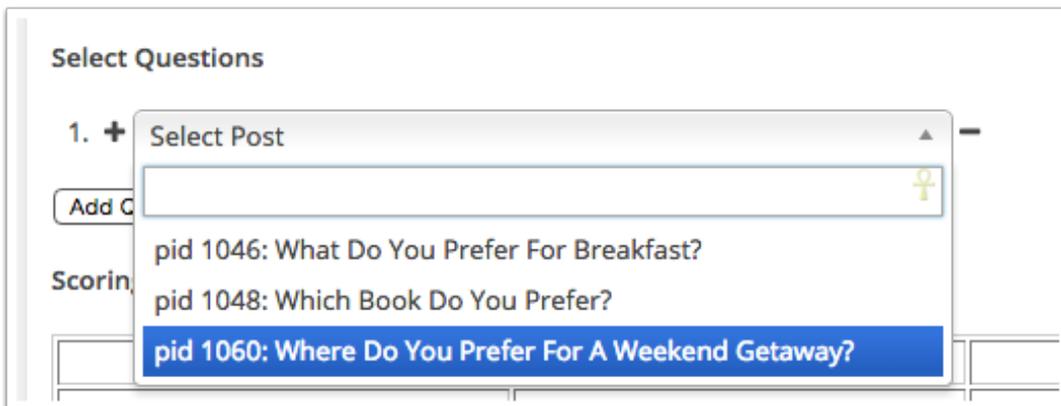
Add More Questions

To add more questions to your quiz, simply click the Add Question button.

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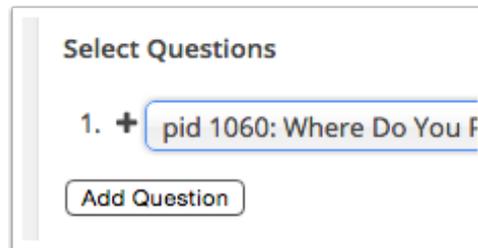
Removing Questions

To remove questions, click the '-' icon to the right of each question.
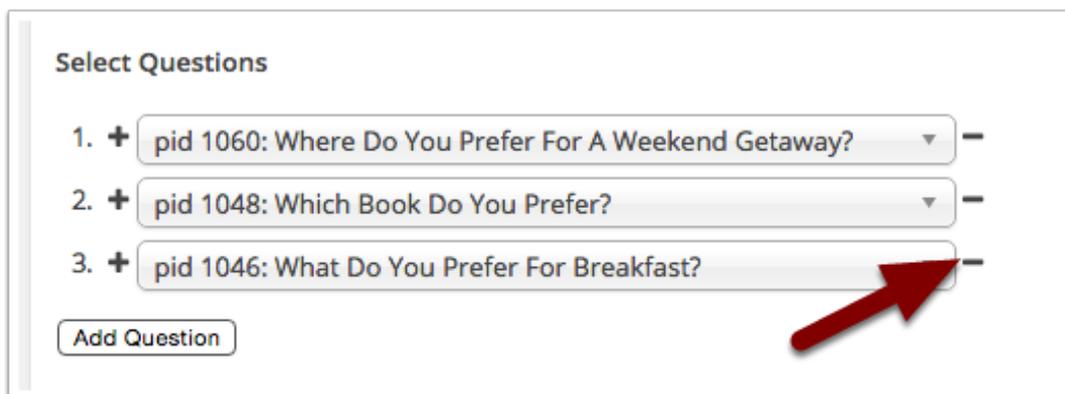
Re-Organize Questions

To short and organize your questions, click the '+' icon to the left of each question, then drag and drop.

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Quiz Scoring

After you have finished adding questions, it's time to build your scoring table.

1. Start by entering a minimum and maximum score people need to achieve to get this result.
2. Enter what you'd like to show people as their results if they scored within this rage.

Add New Score Level

To add a new score level and their results, click the Add Range button. Continue adding minimum, maximum scores and their description for each level.

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Publish Your Quiz

Once you are happy with your quiz, click Publish to make it public.

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View Quiz

You can now view your quiz, take it yourself to test, and promote it.