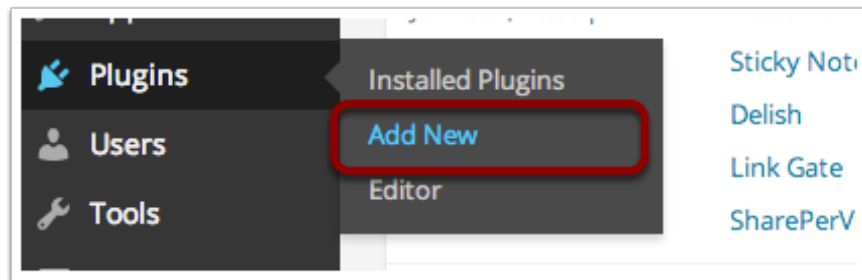


# Author Compete User Guide

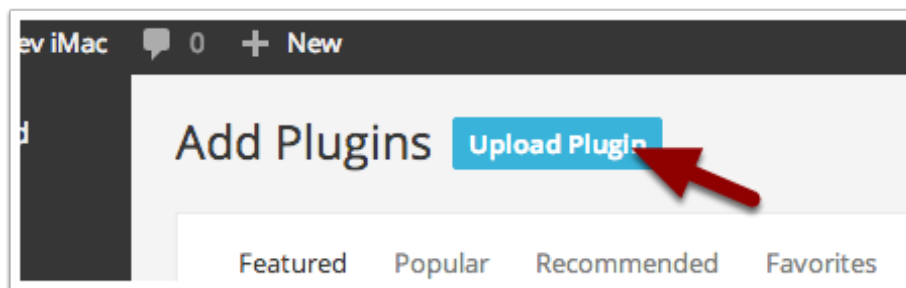
## Installing a Plugin

To install a plugin, go to Plugins >> Add New



## Upload plugin

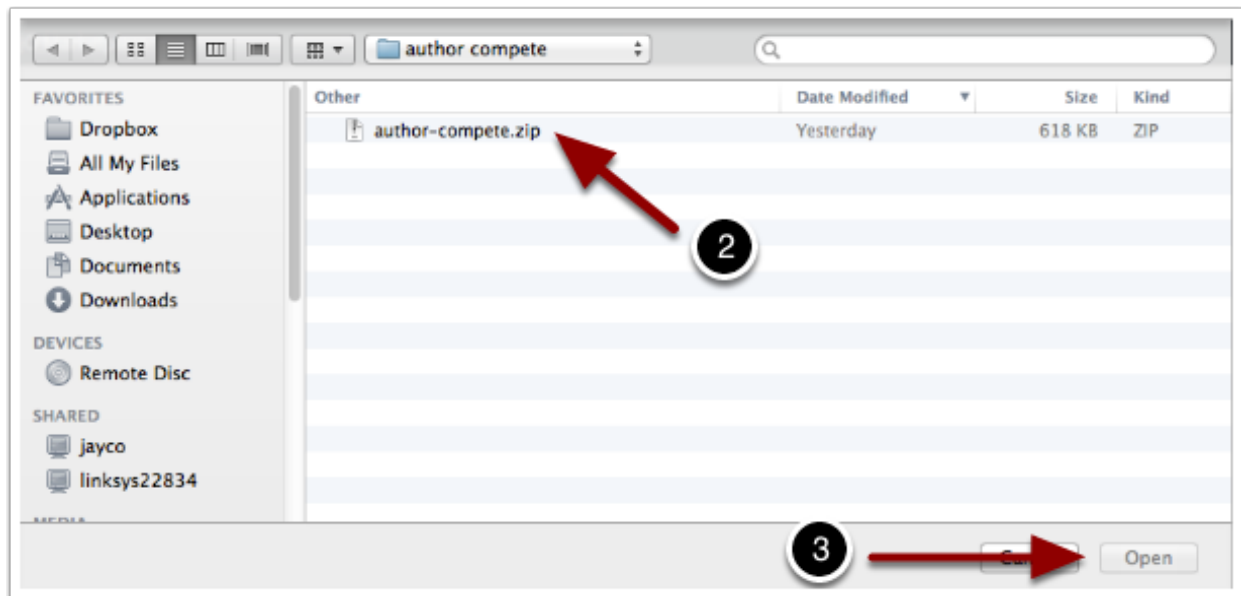
Click Upload Plugin



# Author Compete User Guide

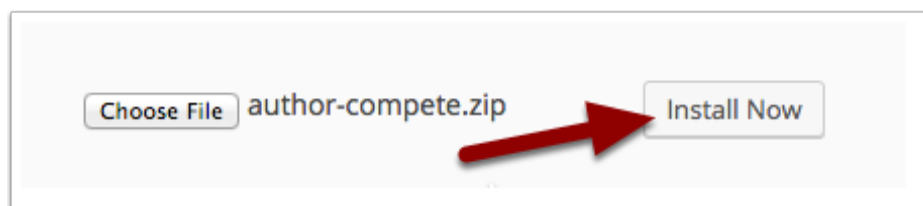
## Choose Upload File

1. Click Choose File
2. Locate the zipped file of the plugin you'd like to install
3. Click Open



## Install The Plugin

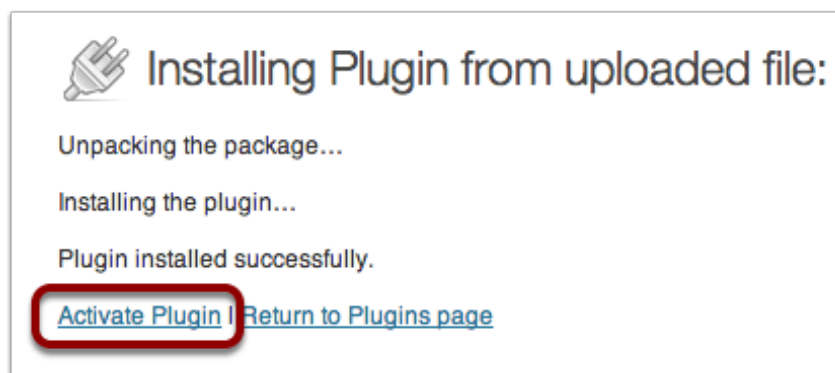
Click Install Now



# Author Compete User Guide

## Activate The Plugin

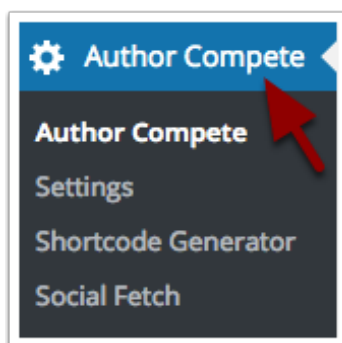
After successfully unpacking and installing the plugin, click *Activate Plugin*.



## Author Compete Settings

After activating the plugin, you will find an Author Compete menu on the left side.

Click on Author Compete to display all of your options.



# Author Compete User Guide

## To Add an Author

The first thing you will want to do is add the authors that you want to participate in voting. Click on 'Author Compete' from the menu.

1. Click the Select User dropdown and select an author. Note: They must already be set up as users in WordPress to display here.
2. Click on Add Author. You will see the author displayed under the Update List button.



The screenshot shows a 'Manage Authors' interface. At the top, it says 'Add Authors you want to be applicable for voting.' Below this is a 'Select User' dropdown menu with a red arrow pointing to it and a circled '1'. To the right of the dropdown is an 'Add Author' button with a red arrow pointing to it and a circled '2'. Below these elements is a table with columns: Remove, Username, Email, Role, Vote Count, and Edit. There is an 'Update List' button below the table.

Remove	Username	Email	Role	Vote Count	Edit
<div>Update List</div>					

# Author Compete User Guide

## To Remove an Author

1. To remove an author that has already been added, click on the box under Remove next to the author.
2. Click on the Update List button.
3. You will receive a success message that the list has been updated.



## To View Author Standings

You will find the Author Compete Standings under the 'Author Compete' menu option. You will see the following:

1. Top Post All Time along with the number of votes received and a link to the post. The number of votes includes both total likes/dislikes and total shares.
2. Top Post Current Month along with the number of votes received and a link to the post. Note: Number of votes are based on total likes/dislikes then all social shares added to total.
3. Top Author All Time along with the number of votes. This number of votes includes both total likes/dislikes and total shares.

# Author Compete User Guide

4. Top Author Current Month along with the number of votes. Number of votes are based on total likes/dislikes and total shares.



## Author Compete Settings

PLEASE NOTE: After you make any changes in the following settings, you must run Social Fetch in order to refresh the total share counts (further instructions on Social Fetch below).

1. Form Position: Select where you want the voting displayed in the blog posts.
2. Social Integration: Select which networks you would like to include in the votes (this is optional).
3. Anonymous Voting: Check 'Allow anonymous voting' if you would like to allow anyone to vote (not logged-in users).

# Author Compete User Guide

4. Once you have completed your settings, click on Save Settings.

**Author Compete Settings**

Please run Social Fetch whenever you change settings under Social Integration to refresh total share count.

**Form Position** 1

Select where you want to show the voting.

☐ After Post Content

☐ Before Post Content

☒ Both

☐ Show as Shortcode

**Social Integration** 2

Select which social networks to add for computation.

☒ Facebook

☒ Pinterest

☒ LinkedIn

☒ Google +

**Anonymous Voting** 3

Should you allow anonymous users(not logged-in) to vote?.

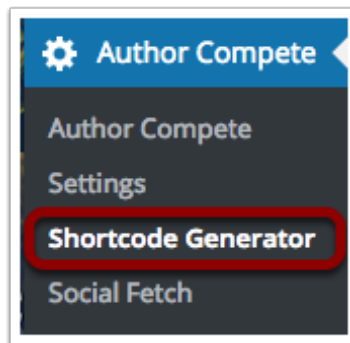
☒ Allow anonymous voting

Save Settings 4

# Author Compete User Guide

## Adding Shortcodes to View Votes

Click on the Shortcode Generator menu option.

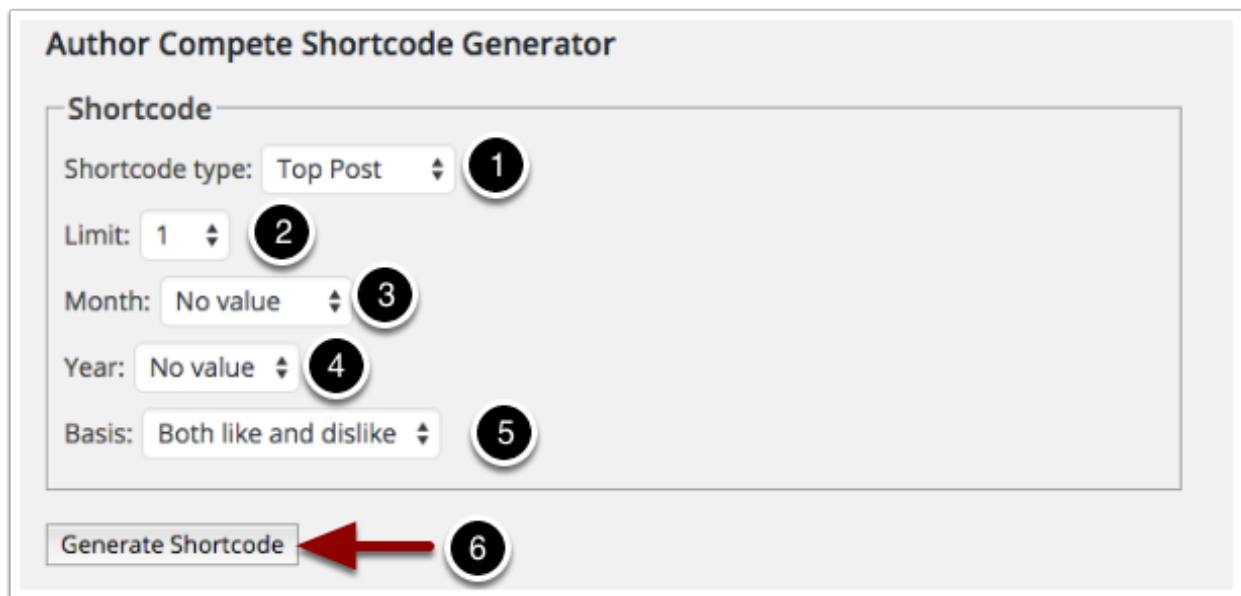




# Author Compete User Guide

1. Shortcode Type: Select Top Post or Top Author
2. Limit: Select the number of posts and authors you'd like to display
3. Month: Select the month you'd like the counts to display - NOTE: Select No value to see most votes of all time
4. Year: Select the year you'd like the counts to display - NOTE: Select No value to see most votes of all time
5. Basis: Select whether you'd like to see Both likes and dislikes, Likes only or Dislikes only
6. Click on Generate Shortcode

Copy and paste the shortcode in the post where you'd like the counts to display.



The screenshot shows a web interface titled "Author Compete Shortcode Generator". It contains a form with the following fields and controls:

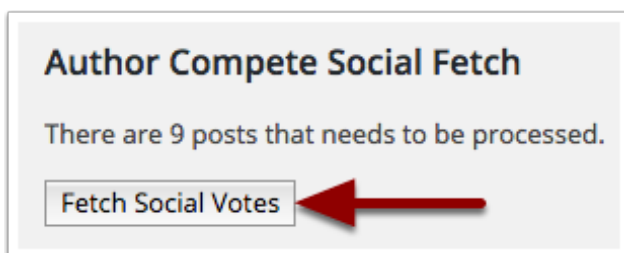
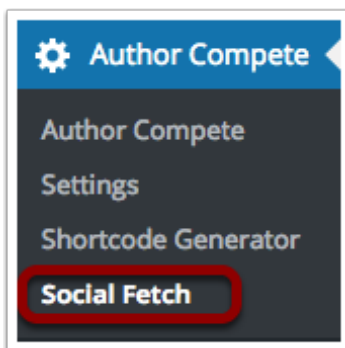
- Shortcode type:** A dropdown menu currently showing "Top Post". A black circle with the number "1" is next to it.
- Limit:** A text input field containing the number "1". A black circle with the number "2" is next to it.
- Month:** A dropdown menu currently showing "No value". A black circle with the number "3" is next to it.
- Year:** A dropdown menu currently showing "No value". A black circle with the number "4" is next to it.
- Basis:** A dropdown menu currently showing "Both like and dislike". A black circle with the number "5" is next to it.
- Generate Shortcode:** A button at the bottom of the form. A red arrow points to it from the left, and a black circle with the number "6" is next to it.

# Author Compete User Guide

## Social Fetch

In order to update votes with social shares 'real-time', you must go to the Social Fetch settings under the Author Compete menu and click on 'Fetch Social Votes' to process posts.

If you don't run Social Fetch manually, the cron process will run automatically every six hours.



# Author Compete User Guide

## View Voting

Now, preview your post to view the voting options based on your settings.

